

Rayat Shikshan Sanstha's  
**Veer Wajekar A.S.C. College, Phunde (Uran)**

**Internal Quality Assurance Cell (IQAC: 2015-16)**

**NOTICE**

Date: 11<sup>th</sup> July 2015

All the following members of IQAC are hereby informed that, IQAC meeting is organized on Tuesday, 14<sup>th</sup> July 2015 at 4.00 p.m. in College Conference Hall. All the members are requested to attend the meeting.

  
Co-ordinator  
IQAC


  
Principal  
Veer Wajekar A.S.C. College, Phunde

**Agenda:**

1. Admission process.
2. Tentative planning of College Examination of Semester I/III/V (Class Test & Semester).
3. Submission of A.Q.A.R. of academic year 2014-15.
4. Review of Result of T.Y.B.A./B.Com./B.Sc./M.A.
5. Commencement of UGC approved Career Oriented Course under the scheme of Add-On course for Department of Zoology & English.
6. Observation of Birth & Death Anniversaries of National Heroes.

7. Planning of Guest lectures for students of T.Y. level of various departments.
8. Tentative Planning of national Seminar approved by UGC to Department of Zoology.
9. Discussion on submission of Research Proposals by faculty to UGC.
10. Planning of Extension activities of the Departments and supporting services like NSS, NCC, and Gymkhana.
11. Discussion on progress of Ongoing Research Activities/Projects undertaken by faculties and discussion on felicitation of faculties sanctioned Minor Research Project of UGC/BCUD.
12. Discussion on following Infrastructural activities:
  - a. Interior laboratory Construction of Department of Zoology in the new building.
  - b. Land filling on Play Ground.
  - c. Planning of parking area.
  - d. Library infrastructure.
  - e. Discussion on Maintenance of a register of users of Library.
  - f. Planning of Administrative audit (maintenance and regular update of Asset Register, Stock Register, Ledger Book, Cash Book, Leave Register, Service Books, Inward and outward book etc.)
  - g. Discussion on Maintenance of update Yearly financial audit.
  - h. Discussion on ensuring minimum support system (Chalk, Duster, Black Board, Students Register, Chair, Table, Bench etc.) for class teaching-learning in advance.
  - i. Planning of issue of new Identity cards to staff and students
  - j. Discussion on Maintenance of Electrification.
13. Discussion on planning of Student Seminars and Student project.
14. Discussion on Student project for Research Avishkar Convention: 2015-16.

  
Co-ordinator  
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Rayat Shikshan Sanstha's  
**VEER WAJEKAR A.S.C. COLLEGE,**  
Mahalan Vibhag, Phunde

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**  
Year: 201~~3~~-1~~6~~

Date: 14/07/2015



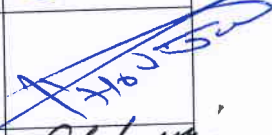
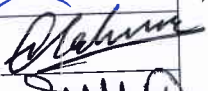
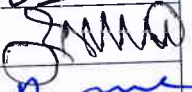

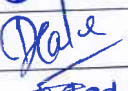



Agenda of the Meeting-1

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2. Tentative planning of College Examination of Semester I/III/V (Class Test & Semester).
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11. Discussion on planning of Student Seminars and Student project.
  12. Discussion on Student project for Research Avishkar Convention: 201516.

Above mentioned issues were discussed and activities approved to undertake in IQAC meeting on 14<sup>th</sup> July 2015 at 4.00 pm. and following members of IQAC was present for the meeting.

Sr. No.	Name	Designation		Signature
1	Prin. Dr. G.T. Sangale	Principal	Chairperson	
2	Hon. Shri. Sudhir Gharat	External Expert form Local Community	Member	
3	Hon. Prin. H. V. Jadhav	External Expert on Quality Management	Member	
4	Dr. V. V. Mahamuni	Vice Principal	Vice Principal	
5	Dr. P. R. Pawar	Vice Principal	Member	
6	Mr. D. N. Kolhe	Senior Faculty	Member	
7	Mr. T. D. Kale	Senior Faculty	Member	
8	Mr. S. M. Jadhav	Senior Faculty	Member	
9	Mrs. R. V. Aher	Administrative Official	Member	
10	Dr. R. B. Patil	Co-ordinator, IQAC & NAAC	Member Secretary	

**Agenda dated 14<sup>th</sup> July 2015:**

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**Resolution No. 1: Conformation of minutes of meeting of IQAC held on 19<sup>th</sup> March 2014**

**Resolution No. 1: Admission process.**

The committee considered the Admission Process issue seriously and after deliberations it was resolved as under:

“RESOLVED that the Admission Process should be undertaken smoothly and following rules and regulations of University of Mumbai & Government of Maharashtra. It was also resolved that the proper counseling should be done for selection of subject group for students”

**Resolution No. 2: Tentative planning of College Examination of Semester I/III/V (Class Test & Semester).**

The committee considered the Tentative planning of College Examination of Semester I/III (Class Test & Semester) and after deliberations it was resolved as under:

“RESOLVED that the Class test can be schedule in the month of August and Semester I & III can be schedule in the month of October. It was also resolved that the students should be canvassed for attempting examination without fail and should be motivated against malpractice in the examinations by teachers”

**Resolution No. 3: Commencement of UGC approved Career Oriented Course under the scheme of Add-On course for Department of Zoology & English.**

The committee considered the Commencement of UGC approved Career Oriented Course under the scheme of Add-On course for Department of Zoology & English and after deliberations it was resolved as under: “RESOLVED that the UGC approved Career Oriented Course under the scheme of Add-On course for Department of Zoology & English should continue. It was also resolved that the Certificate and Diploma course of Coastal Commercial Fishery & Marketing should be undertaken this year”.

**Resolution No. 4: Tentative Planning of national Seminar approved by UGC to Department of Zoology.**

The committee considered Tentative Planning of national Seminar approved by UGC to Department of Zoology and after deliberations it was resolved as under: "RESOLVED that the National Seminar approved by UGC to Department of Zoology should be organized in the month of December. It was also resolved that the Organizing Committee should be formulated and necessary technical formalities (like brochure, letters to resource persons, intimation to Sanstha etc.) should commence immediately by teachers of the department as well as Organizing Committee members under the guidance of Hon. Principal".

**Resolution No. 5: Submission of Research Proposals to UGC & B.C.U.D., University of Mumbai & progress of Ongoing Research Activities/Projects undertaken by teachers.**

The committee considered Submission of Research Proposals to UGC & B.C.U.D., University of Mumbai & progress of Ongoing Research Activities/Projects undertaken by teachers and after deliberations it was resolved as under: "RESOLVED that the Submission of Research Proposals by faculty to UGC as well as B.C.U.D., University of Mumbai, the proposals should be neatly written in the format provided by respective funding agencies and should be assessed prior submission from College Research Committee. It was also resolved that review should be taken regarding Ongoing Research Activities/Projects undertaken by teachers by Research Committee of the College".

**Resolution No. 6: Planning of Extension activities of the Departments and supporting services like NSS, NCC and Gymkhana.**

The committee considered Planning of Extension activities of the Departments and supporting services like NSS, NCC and Gymkhana and after deliberations it was resolved as under: "RESOLVED that the Planning of Extension activities of the Departments and supporting services like NSS, NCC and Gymkhana should be made as per guidelines given in University statute especially statutory committees. It was also resolved that

Gymkhana chairman should notify regarding sports event at various level”.

### **Resolution No. 7: Infrastructural Developments**

The committee considered Infrastructural Developments and after deliberations it was resolved as under: “RESOLVED that the Infrastructural Developments like Interior development of laboratory of Department of Zoology, Botany, Physics in the new building, maintenance of electrification, set up of C.C. T.V. Cameras in the new building, set up of IQAC room in the new building, etc should be completed as early as possible”.

### **Resolution No. 8: Planning of Student Seminars and Student project & Student project for Research Avishkar Convention: 2015-16.**

The committee considered Planning of Student Seminars and Student project & Student project for Research Avishkar Convention: 2015-16 and after deliberations it was resolved as under: “RESOLVED that the Planning of Student Seminars and Student project in the second semester & Student project for Research Avishkar Convention: 2015-16 should be planned prior notification of University”.

### **Resolution No. 9: Any other related issues**

The committee discussed all the quality measures undertaken by the college in detail and suggestions were made suggestions by respected members, it was resolved as under:

“RESOLVED that the other related issues discussed and finalized with suggestions as follows:

Suggestions by Members:

1. Arrange lectures by Staff Academy for teachers regularly.
2. Organize National level Seminars by other departments also.
3. Arrange workshops on Computer literacy for teaching & non-teaching staff.
4. Strengthen placement activities.
5. To take feedback on various aspects from all stakeholders.
6. Create MoU's and collaborations with nearby industries.

It was decided to hold the next meeting; subsequently office would inform the date of next meeting.