



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

**VEER WAJEKAR ARTS, SCIENCE AND COMMERCE
COLLEGE, MAHALAN VIBHAG, PHUNDE**

**MAHALAN VIBHAG, PHUNDE TAL. URAN, DIST. RAIGAD, NAVI MUMBAI,
MAHARASHTRA**

400702

www.veerwajekarascc.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Veer Wajekar Arts, Science and Commerce College, Phunde is located in Uran, Navi Mumbai. It is established by the Rayat Shikshan Sanstha which was founded by Karmaveer Bhaurao Patil in 1919. The college is affiliated to the University of Mumbai and undertaking various courses. It provides education to all categories of students with reasonable fees. Veer Wajekar College offers graduation courses in Bachelor of Arts, Bachelor of Commerce and Bachelor of Science. In the year of 2009, additional courses have been started, such as, Business Management Studies (B.M.S.) and Bachelor of Science with Information Technology (B.Sc.IT). In addition to the regular courses, the college has started Career Oriented Courses (COCs) like Certificate, Diploma & Degree in Retail Marketing and Import-Export Marketing. The former is certified by the University Grants Commission (UGC) and the latter is certified by a prestigious private institute. The College has also received 2 f & 12 B status from UGC.

Veer Wajekar A.S.C.College, Mahalan Vibhag, Phunde is one of the cherished branch of Rayat Shikshan Sanstha, a premier educational institute in the state of Maharashtra. Veer Wajekar A. S. C. College was established in 1989 with 180 students. This being only educational institute in Uran Tahsil catering need of Arts, Science and Commerce education of poor and needy folks dwelling in this rural, hilly and backward area. Right from inception the college has devoutly done its duty of educating the masses and has played a key role in the Socio Economic transformation of Uran Taluka.

The main objective of this college, located in rural and backward area of Raigad district, is to render the opportunities of higher education to the generation of first learners from the middle and lower income group families of Uran taluka. The UG and PG degree programmes offered by the college are relevant to local needs and in the tune with emerging job opportunities and employability available around Uran as well as industrial belt of Raigad district.

Vision

The college is committed to enrich education of backward and Project affected area students to build confidence and enhance opportunities to succeed.

Mission

Mission

We are committed to, Educate-educationally, Socially, economically backward and project affected people and to bring about a positive change among them and thereby serve the nation.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- College is managed by prestigious Institution, Rayat Shikshan Sanstha, Satara.
- Only college in economically backward and Project affected area.
- College has locational advantages as located in Navi Mumbai and having access to Premier Educational and Research Institution in Mumbai.
- Ample employment opportunities are available as area is galloping by port related establishments like JNPT, DP World, GTI, upcoming Singapore port, ONGC, BPCL plants, etc.
- Ample land for development.
- Ongoing Major Research Project of UGC.
- Teachers are engaged in active research having Publications of Research papers with Impact Factor in journals of repute.
- All departments using ICT equipment for teaching-learning activity.

Institutional Weakness

- Pro-active use of ICT by all faculties.
- Student research project activities.
- Negative approach of students towards progressive higher education.
- Meagre activities of Alumni association.

Institutional Opportunity

- Immense Scope for linkages between college and nearby establishment.
- Contribution to the development of Project affected Mahalan Area.
- Strengthening of placement cell.
- Development of Language laboratory.
- Commencing of PG courses for Science departments.

Institutional Challenge

- Motivating the faculty of Arts & Commerce for quality research in relevant fields.
- Upliftment of the students from their mother tongue (Aagari) to standard language of education.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

- The college has basic and professional programmes with programme options from UG to PG level in Arts, Commerce and Science faculty. Programmes are directed at realizing our Mission and achieving our goals in keeping with the values propounded by the Rayat Shikshan Sanstha, our parent organization.
- The college is affiliated to University of Mumbai, Mumbai. The curriculum, admissions and evaluation

processes are followed as per the norms and rules as prescribed by the State Government and the University.

- The syllabi have been prepared by the University and college faculty members in consultation with experts from industries, research organizations and national institutes. Our teachers participate in the process of restructuring of the syllabi as Members of Academic Boards, Boards of Studies, and subject experts or as members of Sub- Committees.
- The college has organized 01 workshop on revision of syllabi and implementation in the subject Geography.
- Our institution offer 05 U.G. programmes to B.A., B.Com., B.M.S. (Self financing), B.Sc. and B.Sc. I.T. (Self financing) and 02 P.G. programmes to M.A. and M.Com.
- 15 short term courses commences in the college from academic year 2017-18 at department level.
- The curriculum is implemented in a systematic manner with allocation of courses and methodologies to be followed for teaching given by the department. The departmental time table is prepared after the central time table is finalised. Finally teachers submit the teaching plan.
- Records of teaching and other activities of teacher are maintained in the “Lecture Note”.
- Traditional modes of teaching-learning are blended with reasonable use of ICT to make the process learner centric. Necessary infrastructural support is provided to teachers.
- Activities conducted by NSS, NCC, Students Council, Commerce-Economics forum, Marathi Vangmaya Mandal, M.P.S.C. Coaching centre, Science Association and such other associations aim at developing the talents of students, inculcating moral and ethical value, enhance employability and life skills, provide community orientation and thereby make them responsible citizens.

Teaching-learning and Evaluation

- The admissions to various classes/programmes are made in accordance with the procedures prescribed by the State Government and University of Mumbai. Due publicity of the admission programme is made by displaying detailed notifications of admission programme on college notice boards as well as on college website (www.veerwajekarasc.in) ahead of the schedule.
- On the campus, counselling is provided to all the candidates approaching the counselling centre.
- Help and assistance is offered to all the students in selection of subjects with special attention being given to socially and physically challenged candidates.
- The college has made efforts to shift the balance of higher education from the ‘teacher-centric education’ to ‘student-centric education’, by supplementing the traditional learning practices, with the use of innovative learning techniques. This is made possible by:
 - Conducting Bridge and Orientation programme for entry level students.
 - Slow and Advance learners are identified at entry level.
 - Enriching the learning experience of the students, through subject association activities, such as group discussions, guest lectures, study tours, lecture / essay / poster competitions and student seminars.
 - Making the learning process more interactive and dynamic with greater participation of students.
 - Supplementing lectures with various teaching aids, such as demonstration apparatus, models, charts, slides and use of ICT.
- The teacher quality is maintained by sending them to workshops/seminars/conferences, refresher/ orientation courses, etc.
- Teachers have developed their own e-resources in some subjects. Language Laboratory has been established for enhancing communication skills.
- Results of UG and PG students are always higher than University results.

- Obtaining student feedback on the performance of teachers is a regular practice. The feedback system is partially on-line and will be made fully on-line from the next academic year.
- IQAC has organized workshop on e-content development for teachers to develop their own e-resources or study material.
- In keeping with the changes and aspirations of the young generation of students and their teachers, there are initiatives in terms of additions in infrastructure; facilitating adoption of ICT enabled teaching learning methods. The management has also been pro-active in investing on the necessary hardware and software.

Research, Innovations and Extension

- Teachers are actively involved in research activity.
- 05 Teachers are recognized as guides for M. Phil. /Ph.D. degrees.
- Over the past five years, 24 Minor Research Projects have been approved by funding agencies like UGC, New Delhi and BCUD, University of Mumbai.
- 01 Major research projects have been approved by UGC, New Delhi with an outlay of Rs. 13,00,800.00
- More than 100 research papers have been published in National and International journals of repute during last five years by faculty.
- Teachers have also published books/Chapters in Books.
- The college has organized 01 International, 01 National Conference, 01 National seminar, 01 State level Seminar and 01 University level Workshop.
- We support our staff involved in research by providing library facilities, equipped lab facilities, computer and internet facilities, adjustment of lecture timing and such other help as they require.
- We motivate our teachers to obtain Grants for research projects from various agencies like BCUD, University of Mumbai, UGC, DST, etc.
- The college also provide incentives for attending research conferences/symposia/workshops in the form of Registration Fees and travel allowance.
- The college have two functional MoUs with other institutions enable students to acquire knowledge about civil service examinations like MPSC.

Infrastructure and Learning Resources

- We have a campus of 7.5 acres and college building having carpet area of 8213.18 m².
- We have well-lighted, permanent, well ventilated, spacious 17 class rooms with proper seating arrangement.
- We have an Auditorium, 2 Seminar halls, library, laboratories, playground, women's hostel, battery and generator backup, safe drinking water supply, CCTV Surveillance Cameras, adequate sanitation etc.
- Our infrastructure is optimally utilized, the college being run in two shifts, the open hall being used for students' programs, workshops, etc.,
- The play grounds being used for regular practice and also for Annual Games etc.
- Library has stack rooms, issue counter, reading area, Barcode Scanner, laminating machine, CCTV security-monitoring, MKCL's Libreria software for computerized cataloguing, OPAC console, internet facility is made available to students and staff.
- During last five years 10445 text/Reference books, 1153 unique titles and 78 periodicals has been added in the Library.
- There are a total of 93 computers/Laptops diversified in office, computer lab, library, science labs, etc.

- The computer lab has 10 KVA battery backup, in addition to generator backup for the building.
- Continuous electricity supply is guaranteed by standby generators and UPS so that practical are conducted uninterruptedly.
- Our library advisory committee consists of teachers, students' representatives and library staff. Requisitions or suggestions from students are considered along with those from staff.
- The college has spacious, well lit and ventilated classrooms and laboratories. All science departments are housed in independent buildings and have well equipped laboratories.
- The college has made available 20 MBPS bandwidth of internet connection.
- Teachers use Network Resource Centre for developing e-content for students.

Student Support and Progression

- Our college publish annually the prospectus and miscellany magazine *Mahalan*.
- Information on admission, fee structure, examinations, result declaration, revaluation, etc. and other students support programs are displayed on the Notice Board well in advance.
- Public Address System has been installed in the college to notify urgent information to all stakeholders.
- Every year students get benefit of Government Scholarship and CIDCO Scholarship.
- Students also get benefit on various issues like career counselling and competitive examination through activities organized by college. One student, Mr. Pawan Kamble passed MPSC examination and become Police Sub Inspector in the year 2018-19.
- Our students have won several prizes in sports competition at University, State, National and International level.
- Alumni significantly contribute by organizing activities in support of students like Blood group check-up camp, blood donation camp, plantation in association with DP World, Nhava Sheva.
- We have a placement cell, grievance redressal cell, anti-ragging cell, pertaining to sexual harassment, Students' Council, several other committees for students needs.
- We support and encourage students for appearing at various competitive examinations by providing library and free internet facilities, guidance lectures, prizes and awards, health check-up camps, aid to sports students, such as travelling allowance, daily allowance, and sports kits etc.

Governance, Leadership and Management

- The Management members meet the staff representatives in CDC meetings and any staff in general on their occasional visit to the college.
- The college staff invites the management members for inaugural/valedictory functions held in the college. The management holds meetings to frame policies regarding quality, finance and infrastructure.
- Decentralization of authority and participative management has helped us to run the institution effectively, in line with our Mission and Vision.
- Internal co-ordination is at its best through formal discussions and regular departmental meetings and staff meetings.
- Financial support is extended to all activities of the college by the Management.
- Definite work has been delegated to various committees headed by a Professor in-charge to ensure smooth functioning. Examination Committee, Library Committee, Women Development Cell, Students Council, Grievance Cell, Time Table Committee and Discipline Committee are some of the important committees in our college.
- Professional development of the teaching and non-teaching staff is effected by sending them for

training, refresher and orientation courses, health workshops etc.

- Various staff welfare schemes are made available for staff like all government welfare schemes, Rayat cooperative Bank facility for availing loans, deposits, etc.
- Institute has performance Appraisal system for teaching and non-teaching staff.
- College also conduct internal audit through our parent institution, Rayat Shikshan Sanstha and external audit through M/s Kirtane Pandit, Pune, Joint Director, Government of Maharashtra, etc.
- An IQAC has been established to institutionalize the quality assurance process. IQAC initiate various activities by preparing action plan for the academic year. IWAC also conduct regular meeting and submit AQAR to NAAC each year. IQAC has taken initiatives to participate in NIRF of Government of India.
- Through the college web site we inform about quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders.

Institutional Values and Best Practices

- Programmes related to gender equity has been organized on various occasions.
- The college has made alternative system for availing electricity by installing 26 solar panel units in association with DP World, Nhava Sheva. The said system generates 10 kilo-watt electricity.
- Installed LED flood lights on college buildings.
- Proper waste management in the campus is done.
- 110 trees are planted includes Bottle palm, Coconu, Neem, Bakul, Karanj, Gulmohar and other flowering plants like Shankasur, Mausanda, Keshar, Fistula, Tacona, etc. to make campus ecofriendly.
- Ramp, rest room, toilet on ground floor facilities have made available for differently abled students.
- The college has locational advantages like galloping development with major JNPT and port related establishments along with huge projects of ONGC, BPCL, DP world, GTI and up-coming Singapore port which may provide easy employment for our students after graduation or post graduation.
- By conducting activities like voters awareness programme, Parent meet arranged by college, Help by students to senior citizens at the time of demonetisation in India, Students visit to TV Studio, Departmental Socio-Eco-Psycho Surveys for Community for study.
- Institute has organized number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	VEER WAJEKAR ARTS, SCIENCE AND COMMERCE COLLEGE, MAHALAN VIBHAG, PHUNDE
Address	Mahalan Vibhag, Phunde Tal. Uran, Dist. Raigad, Navi Mumbai, Maharashtra
City	Navi Mumbai
State	Maharashtra
Pin	400702
Website	www.veerwajekarasce.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Gorakh Tukaram Sangale	0222-7221035	9869569762	-	naac_phunde@yahoo.in
IQAC / CIQA coordinator	Rahul Babagonda Patil	022-27221035	9588491603	-	rb_aging@rediffmail.com

Status of the Institution	
Institution Status	Private , Grant-in-aid and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details				
Date of establishment of the college		28-06-1989		
University to which the college is affiliated/ or which governs the college (if it is a constituent college)				
State	University name		Document	
Maharashtra	University of Mumbai		View Document	
Details of UGC recognition				
Under Section	Date		View Document	
2f of UGC	27-11-2007		View Document	
12B of UGC	27-11-2007		View Document	
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Mahalan Vibhag, Phunde Tal. Uran, Dist. Raigad, Navi Mumbai, Maharashtra	Rural	7.5	8213.18

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,B A,	36	XII	English,Hindi,Marathi	840	503
UG	BCom,B Com,	36	XII	English	372	275
UG	BSc,B Sc,	36	XII	English	480	273
UG	BMS,B M S,	36	XII	English	180	76
UG	BSc,B Sc Information Technology,Information Technology	36	XII	English	210	205
PG	MA,M A Rural Development,Rural Development	24	BA	Marathi	120	13
PG	MCom,M Com Advanced Accountancy,Advanced Accountancy	24	B Com	English	120	38

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				11				27			
Recruited	0	0	0	0	9	2	0	11	10	2	0	12
Yet to Recruit	1				0				15			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				21			
Recruited	0	0	0	0	0	0	0	0	11	10	0	21
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				26
Recruited	6	3	0	9
Yet to Recruit				17
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	0	1	0	1
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				1
Recruited	1	0	0	1
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	8	1	0	4	2	0	15
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	1	1	0	5	0	7
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	10	10	0	20
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

**Self Study Report of VEER WAJEKAR ARTS, SCIENCE AND COMMERCE COLLEGE, MAHALAN VIBHAG,
PHUNDE**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	698	0	0	0	698
	Female	633	0	0	0	633
	Others	0	0	0	0	0
PG	Male	22	0	0	0	22
	Female	30	0	0	0	30
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	24	17	13	16
	Female	27	34	26	25
	Others	0	0	0	0
ST	Male	0	8	11	10
	Female	0	5	12	7
	Others	0	0	0	0
OBC	Male	547	651	501	553
	Female	491	524	618	502
	Others	0	0	0	0
General	Male	91	63	66	66
	Female	96	84	79	67
	Others	0	0	0	0
Others	Male	58	66	59	41
	Female	49	59	65	42
	Others	0	0	0	0
Total		1383	1511	1450	1329

Extended Profile

1 Program

1.1

Number of courses offered by the institution across all programs during the last five years

Response: 295

File Description	Document
Institutional Data in Prescribed Format	View Document

1.2

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
07	07	06	06	05

2 Students

2.1

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1511	1450	1329	1500	1288

File Description	Document
Institutional Data in Prescribed Format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
420	420	336	372	360

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
371	343	349	349	356
File Description		Document		
Institutional Data in Prescribed Format		View Document		

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
22	23	26	26	29
File Description		Document		
Institutional Data in Prescribed Format		View Document		

3.2

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
37	37	37	37	37
File Description		Document		
Institutional data in prescribed format		View Document		

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 15

4.2

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
111.92	104.37	124.32	132.71	109.25

4.3

Number of computers

Response: 68

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The institution ensures effective curriculum delivery through a well planned and documented process

Response:

Veer Wajekar College is affiliated to University of Mumbai, Mumbai and the follows the University-prescribed Curriculum. As per the curriculum the Academic and Activity Calendar is prepared centrally by IQAC. IQAC plans Annual departmental activities and accordingly IQAC ensures conduct of the programmes stipulated by each department in their academic calendar effectively.

Teachers follow a well-structured teaching strategy to facilitate optimum learning based on the learning outcomes which are evolved out of the assessment process, students are identified as advanced learners and slow learners. Remedial classes are arranged for the slow learners whereas the advanced learners are imparted special coaching session to meet their academic and carrier prospects.

The College has a well-functioning full Automated library. The library has subscribed NLIST Consortia where users can get access to variety of e-resources for their knowledge enrichment. Audio visual aids are employed in making curriculum transaction effective.

Different stages in the process of implementation of the curriculum are as follows:

(a) Stage I: At the beginning of term of meeting all the teachers are conducted & informed to review recent updates of curriculum of their respective subjects from University websites, if any.

(b) Stage II: A meeting is held in each Department to distribute the course content among the teachers. Based on the expertise of individual teachers, the syllabus is allocated to them by the Head of the Department. Discussions are held on the methodologies that can be followed to orient new teachers in particular, on different approaches to the curriculum. Regular departmental meetings have not only played an important role in planning curriculum delivery but have also provided a platform to discuss a course contents, discuss the difficulties in delivering the content, finalizing the quality objective and preparing of the assessment methods.

(c) Stage III: All departments prepare a Time-Table to assess the feasibility of delivering the allotted curriculum by calculating the number of lectures/practical's available in each term.

(d) Stage IV: Based on the workload and discussion held in the departmental meetings syllabus is

distributed as per classes and papers for teaching. Teachers are then required to submit the teaching plan based on the number of days required for effective teaching of the syllabus. The admissions related circulars and merit list are then uploaded on college website. All teachers prepare PowerPoint Presentation and make extensive use of ICT material for effective learning purpose. The implementations of the teaching plan are supervised periodically and the Heads of the departments guide the faculty if there are any difficulties and requirements in carrying out the teaching plan. This practice create pleasant atmosphere in the department.

(e) Stage V: Every faculty make synopsis of their lecture topic before going to the class in “Lecture Notes” and signed by HOD regularly.

(f) Stage VI: At the end of every academic term, teachers are required to submit the Lecture Notes and Syllabus completion report to the IQAC. This procedure helps the IQAC to monitor effective implementation of academic calendar.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

1.1.2

Number of certificate/diploma program introduced during the last five years

Response: 0

1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Minutes of relevant Academic Council/BOS meetings	View Document
Details of the certificate/Diploma programs	View Document
Any additional information	View Document

1.1.3

Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous

Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 7.94

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	02

File Description	Document
Details of participation of teachers in various bodies	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1

Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 4.75

1.2.1.1 How many new courses are introduced within the last five years

Response: 14

File Description	Document
Minutes of relevant Academic Council/BOS meetings.	View Document
Details of the new courses introduced	View Document
Any additional information	View Document

1.2.2

Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 100

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

Response: 7

File Description	Document
Name of the programs in which CBCS is implemented	View Document
Minutes of relevant Academic Council/BOS meetings.	View Document
Any additional information	View Document

1.2.3

Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 13.74

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
347	272	179	115	75

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

The college has an extremely proactive student forum that supports increasing awareness regarding social issues such as gender, environmental awareness, human values & professional ethics through the following activities:

- Woman Development Cell has undertaken several activities related to Gender discrimination, Gender equality, etc.(2013-14 to 2017-18)
- To create awareness regarding environmental issues the College has undertaken various activities by involving students like poster presentation on environmental issues, research project by students on conservation of birds, biodiversity, pollution in water bodies, etc.
- Department of Zoology has conducted National Conference on “Challenges in Life Science & Environmental Management” in the year 2015-16.
- “Common Bird Monitoring Programme”, One day Workshop conducted by Department of Zoology in association with Bombay Natural History Society, Mumbai to develop Bird watching hobby among students. Plantation in the college campus is carried out to create campus green (2016-17).
- Exhibition of “Wild Life Photographs and Paintings” was organized in 2016-17 to create interest of student in the environmental studies.
- To inculcate human values among students the college has introduced Human Rights Education as Add on course, approved by UGC (June 2014-15).
- Soft Skill Training Programme is conducted for students from year 2015-16 to 2017-18.
- Department of Zoology has conducted Laboratory Safety Programme for students (2015-16).

List of Core Course:

- Foundation Course curriculum includes all the above mentioned aspects (Human rights, gender issues & EVS).
- F.Y.B.Com./T.Y.BSc.Zoology,chemistry- Environmental Studies.
- T.Y.B.A. – Economics- Gender related issues.
- T.Y.BSc. - Zoology, Chemistry,
- T.Y.B.A. (R.D.) - Urban & Rural Community Development.
- F.Y/ S.Y.B.A.- Women’s Literatures
- M.A.(R.D.)- Women’s Empowerment

Sr. No.	Name of Programme	Year
1.	Woman Development Cell: Gender Discrimination & Gender equality programme Gender Discrimination & gender equality programme Pre-marital counselling	31/08/2013 21 & 22/11/2014

	Woman day	09/03/2015
	Pre-marital counselling	21/12/2016
	Women day	04/03/2017
2.	Common Bird Monitoring programme	06/02/2017
3.	Exhibition of wild life photographs	15/3/2013 & 18/12/2015
4.	Human Rights Education Add on course	June 2015
5.	Soft Skill Development	2015-16 to 2017-18
6.	Laboratory Safety Programme for Students	12/08/2016
7.	Ozone day	16/09/2016

File Description	Document
Any Additional Information	View Document
Link for Additional Information	View Document

1.3.2

Number of value added courses imparting transferable and life skills offered during the last five years

Response: 9

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 09

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document
Brochure or any other document relating to value added courses.	View Document
Any additional information	View Document

1.3.3

Percentage of students undertaking field projects / internships

Response: 0.07

1.3.3.1 Number of students undertaking field projects or internships

Response: 01

File Description	Document
List of students enrolled	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1

Structured feedback received from

1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus- Semester wise/ year-wise

Response: A. Any 4 of the above

File Description	Document
Any additional information	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View Document
URL for stakeholder feedback report	View Document

1.4.2

Feedback processes of the institution may be classified as follows:

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Average percentage of students from other States and Countries during the last five years

Response: 0.09

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	01	03	02

File Description

Document

List of students (other states and countries)

[View Document](#)

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.2

Average Enrollment percentage

(Average of last five years)

Response: 86.73

2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
706	717	641	716	579

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
840	840	732	744	720

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.3

Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 100

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
420	420	336	372	360

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1

The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

Nearly 95% students admitted in the college are from rural and tribal and hilly areas. To bring out a qualitative change among students who showed slow progress in studies. Initially the departments wise learning level of the students were assessed. Surprise tests are conducted by every department for entry level students. The surprise tests are based on the basics of the particular subjects and topics taught at the beginning of the year. The questions asked were objective type.

The surprise tests enable the departments to identify the Slow learners and Advance learners. Due to illiterate family background majority of the students are scoring lower percentage of marks at entry level and consequently they are placed as slow learners and remaining were identified advanced learners.

Special coaching classes are organized for Slow and Advance learners separately before and after the

scheduled time of the college. For the Slow learners difficult topics are taught again according to their demands. Teachers make all efforts to present the subject matter in the most simplified manner for effective learning. At the same time regular class tests and homework are assigned to the slow learners and their performance is assessed by teachers. Special guest lectures were also organized for slow and advanced learners.

Similarly extra coaching classes are conducted for the Advance learner students. Students from Advance learner category are also specially mentored by the teachers. The **University question papers** are made available and asked to solve it at their own. **Extra study materials like reference books, notes, text books, e-books, internet resources are provided to the Advance Learner students from the central library as well as departmental libraries.**

Advanced learners are also encouraged by their teachers to **appear for competitive examination, Research Avishkar festival, poster presentation competition** and various activities conducted in the college. The success of the above methods is observed by the transformation noticed in the advance learners in terms of goal setting, improved performance in various activities and achieving higher grades in the examinations.

Slow learners:

Special mentoring sessions and **open discussions** are carried out with students which enable the teachers to identify the type of weaknesses experienced by slow learners. Under the guidance of mentoring teacher **Slow learner assisted in gaining basic skills** in time management, language efficiency and higher comprehension. Mentors also evaluates the academic progress of slow learner students periodically. When students remain absent to classes due to genuine reasons such as prolonged illness or any unavoidable life challenges, the teachers conducting extra coaching for them. Special practical sessions are also arranged for such students to enable them to do the practical sessions that they have missed.

The progress of slow learner and advance learner students is brought to the notice of their parents during **Parent meetings.**

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.2.2

Student - Full time teacher ratio

Response: 68.68

File Description	Document
Any additional information	View Document

2.2.3

Percentage of differently abled students (Divyangjan) on rolls

Response: 0.07

2.2.3.1 Number of differently abled students on rolls

Response: 01

File Description	Document
List of students(differently abled)	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The college focuses on Student Centric Education using the method popularly known as learner centric education. This method aims to develop learner autonomy by putting the responsibility for the learning path in the hands of students. Following are some important techniques of Student centric methods.

Experiential Learning: Experiential learning is any learning that support students in applying their **knowledge and conceptual understanding to real life situations**. The departments Chemistry, Zoology, Physics and Botany are focused on experiential learning through hands on practicals in the laboratories. Arts departments like Geography, Economics, Psychology and Rural Development and Department of Commerce also uses experiential learning method through field visits.

The department of Physics encourages and guides the students to prepare electronic kits which are used in our day to day life. Department of Chemistry has started a short term course in **'Preparation of Domestic Household Chemicals'** and gave hands on experience to students in making home articles. The department of Zoology, Geography, Rural Development organizing field visits and provide them platform for experiential learning.

Participative Learning: It proposes an engagement of theory of program to evaluate and improve higher education program at all degree levels. In the participative learning it focuses on the interactive role of students, faculty and administrators in developing high quality program that emphasis students learning and development. The students from department like Chemistry, Zoology, Physics, Botany, Geography and Rural Development organizes study tour, field visit, industrial visit and survey to interact

with the community or organization to acquire the knowledge with them. Our college also organizes parent meet in which progress of the students is communicated to their parents and valuable suggestions are accepted from the parents for betterment of the department. The students of various departments participated in Research Avishkar Convention Competition organized by University of Mumbai every year. Department of zoology organizes online courses, online quiz competitions, set up and maintenance of Aquarium as short term courses, video demonstration, Common Bird monitoring program (workshop) for student and seek their participation.

Marathi department organizes visit to Marathi news channel 'SAAM TV' to learn journalism related activities participative learning. The various departments organizes guest lectures of co-operative and renowned peers to improve the knowledge of the students. The third year students of each program are mentored by the teachers regularly under Teacher-Mentor scheme. The college also organizes career guidance and counselling program for the students.

Problem Solving Methodology: It is the technique for identifying the root cause of problems, generating options and selecting best solution. This methodology includes identifying the real problems, generating possible solutions, brain storming, boosting your creativity and selecting the best solution for the problem.

In our college department of Chemistry, Zoology, Physics, Botany and Mathematics, Geography, Economics, Rural Development and Department of Commerce are effectively using this methodology to improve the critical thinking level of the students by solving problems of curriculum.fdfjdf sfjdfj

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.3.2

Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 100

2.3.2.1 Number of teachers using ICT

Response: 22

File Description	Document
List of teachers (using ICT for teaching)	View Document
Any additional information	View Document
Provide link for webpage describing the " LMS/ Academic management system"	View Document

2.3.3

Ratio of students to mentor for academic and stress related issues

Response: 68.68

2.3.3.1 Number of mentors

Response: 22

File Description	Document
Any additional information	View Document

2.3.4

Innovation and creativity in teaching-learning

Response:

To improve the learning level, critical thinking and creativity in the students following innovative and creative programmes are undertaken by the institution at various departmental level.

- All the teachers use ICT based teaching to obtain the recent knowledge about the subject.
- Carrier oriented courses (COC) are also provided for the students.
- Project based learning gives knowledge about the field experience during the research activity.
- Departmental library provides additional reading learning material for the students.
- Various competitions like essay writing, elocution and debate are organized to improve student's comprehension, writing and presentation skills.
- Poster presentation competition is organized by the Chemistry, Zoology, Physics, Economics, Geography and Commerce department to improve the presentation skills in the students.
- Online Quiz competitions is also organized by the Zoology department.
- Group discussions, seminars are also organized by various departments.
- To inculcate the research culture in the students they are motivated and guided by the teachers to participate in the research events like 'Research Avishkar Convention' of University of Mumbai.
- Students are also encouraged to participate in college, university, state and national and international level seminars, workshops, conferences to improve the learning level and equip them with recent trends in the respective subjects.
- To enhance the advanced knowledge and practical applicability of the subject, each department has started short term courses.
- To enrich the knowledge of students, several departments provides online video lectures.
- Department of physics has organized science project exhibition "Fun with Physics", where students are offered a platform for learning through fun and experience.
- A one day workshop was organized on "e-content development" to let teachers know about development of own resource material for students like making of Lecture videos, blog preparation, powerpoint presentations, etc..
- College has organized food fests where the entrepreneurial talents of students are fostered.

- Bringing in creativity and innovation within the classroom, several departments have organised Open book examination and students seminars which benefit both slow learners and advance learners.
- Book reviews are conducted by library often for language subjects for promoting literary sensitivity.
- The college staff welfare committee periodically celebrates memorial days, special days and national festivals to encourage social sensitivity and patriotism among students.
- Department of Economics has conducted a study of socio-economic impact of development brought by CIDCO Ltd. Belapur, in Mahalan Vibhag of UranTahashil, Dist. Raigad.
- Self-defence training and Yoga sessions are organized to boost confidence building and ensure better psycho-motor coordination among students.

File Description	Document
Any additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Average percentage of full time teachers against sanctioned posts during the last five years

Response: 68.11

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document

2.4.2

Average percentage of full time teachers with Ph.D. during the last five years

Response: 51.42

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
15	12	12	11	14

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document
Any additional information	View Document

2.4.3

Teaching experience per full time teacher in number of years

Response: 21.36

2.4.3.1 Total experience of full-time teachers

Response: 470

File Description	Document
Any additional information	View Document

2.4.4

Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 3.97

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	01	00	00

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters (scanned or soft copy)	View Document
Any additional information	View Document

2.4.5

Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 1.62

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	01	01	01

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1

Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

The college has implemented following strategies to evaluate the performance of the students. The committee worked towards making the internal examination process more transparent and objective. After the consultation with the IQAC, it introduced the following reforms:

1. Class tests conducted for each course at departmental level. Results are displayed on the notice board regularly.
2. Projects on current research topics are given to the students and are assessed by respective teachers. (The projects are those other than university stipulation.)
3. Seminars are conducted by various departments for where students evaluated for their knowledge and presentation skills.
4. Poster Presentation competition are organized by various departments and they are evaluated by examiners. The prizes for the same are distributed for the winners on the occasion of Annual prize distribution day.
5. Essay writing, poem recitation competitions are organized by Language departments to evaluate the writing skills in the students.
6. Group discussions are also organized by various departments to assess the interactive skills in the students.
7. Surprise test, open book test are also conducted by various departments.
8. Elocution, debate competition are organized by cultural department to evaluate the knowledge and confidence level of the students.
9. The students from various departments participate in the 'Avishkar' research festival to improve the critical thinking level of the students.
10. Book review competition was organized by Library & Information Department and prizes are

distributed among the winners.

11. Home assignments are allotted to the students and are duly assessed by respective teachers.
12. Students are enrolled in the 'Karmaveer Vidya Prabodhini' competitive examination conducted by Rayat Shikshan Sanstha's, Satara to improve general knowledge and the learning skills.
13. Students also participate in the research festival organized by the college to improve the critical thinking of the students.
14. Other than university examinations, written test, oral test, tutorials, problem solving sessions are conducted at departmental levels.
15. Quiz competition are also organized periodically to evaluate the subject knowledge of the students.
16. Certificate courses are also conducted by the college where students are evaluated through qualitative and quantitative techniques.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.5.2

Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

Assessment is a vital part of successful teaching because instruction needs to be calibrated according to student's knowledge, skills and interest. Test, quizzes, various competitions and performance evaluations helps teachers to identify appropriate developments in the students. We refer to these assessments are 'Internal' because they are designed, selected and used by teachers according to the needs of students. Internal assessment occur more frequently hence the system is referred as continuous assessment scheme. Due to continuous internal assessment the students become more confident to appear for external assessments.

At institutional level examination committee is developed to look after the continuation evaluation of the students. The examination committee works throughout the year which conduct the all evaluation related activities.

The meetings of examination committee are organized frequently under the guidance of Principal, IQAC Coordinator and Chairman of Examination committee. The internal examination schedule is given in the academic calendar of the college for the information of all stakeholders.

The timetable of internal examination / competitions are displayed on the notice board of the respective departments. The class tests are conducted according to the time table and the answer sheets are assessed by the respective teachers. The mistakes in the answer sheets are discussed with the students in the classrooms and personally. The doubts of the students regarding the class test are also solved by the respective teachers.

The examination committee convey the dates of submission of the project work to the students in advance. The project works are conducted at the departmental level. The faculty gives the topics of the projects to the students. The projects are evaluated by the respective teachers and marks are submitted towards examination committee.

The examination committee submit the marks to the university examination department online.

The departments like Rural Development, Geography and Zoology organizes study tours/field visits for the students. The marks of these activities are included in the internal assessment. In the practical examination of F. Y. / S. Y. students the viva-voce is conducted for the internal evaluation and these marks are submitted towards examination department through the respective heads of departments.

Several internal assessment techniques are used in evaluation of students that increase the transparency in evaluation.

- Quiz competition are also organized for the internal evaluation of the students.
- Open book test, surprise test are also conducted by various departments frequently
- Internal assessment is also done by organizing seminars, group discussions, quiz competitions and other academic activities.
- The laboratory work is also internally assessed by the respective teachers and suggestions are given to the students.
- Regular home assignments are given to the students on various topics and are duly assessed by respective teachers.
- To assess the presentation skill of the student's poster presentation and electronic model preparation competitions are organized by various departments which are internally evaluated by examiners.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.5.3

Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

The Grievance Redressal System operates under the college examination committee. The objective of the grievance cell is to develop a responsive and accountable attitude among all the stakeholders in order to maintain a harmonies educational atmosphere in the institution.

The grievance cell is constituted for the redressal of the problem reported by the students of the college.

The grievance redressed box also referred as Suggestions Box is installed in the administrative block of the college and suggestions or complaints regarding examination system are put into it by the students in writing.

The grievances about the examination are collected and communicated towards the committee. The committee takes a positive approach into the grievances obtained from the students.

The students are the main stakeholders as most services in the college aimed to meet their needs. Hence It is the college endeavour to make all efforts to ensure transparency in the functioning of examination system and to make it crystal clear to students.

Here are some of the grievances regarding examinations that are received and solved during the assessment period.

1. Students who missed the examinations due to sports, cultural, NSS, NCC and other college related activities are given an opportunity to appear for additional examinations.
2. Students who failed to appear for the examination due to serious medical conditions are also given an opportunity to appear for additional examinations. In this case student's medical reports and Doctor's certificates are verified for their authenticity and only after satisfying the genuineness of the case such students are offered additional examinations.
3. If a particular examination paper started later than scheduled time due to some unavoidable circumstance, the time schedule of such paper is extended to accommodate actual time duration of the paper.
4. If a student reports loss of admit card, a temporary admit card is issued after verifying authenticity of students through exam records.
5. The ledgers are displayed on the notice board ten days before the mark-sheet distribution.
6. In case of complaints related to the marks obtained papers are sent for revaluation by other examiners.
7. The unfair means committee also looks into grievances regarding the copy cases and misbehaviour during the examination. Necessary action is taken against such students according to the guidelines of the University of the Mumbai.
8. Both the regular and ATKT examinations are scheduled in such a way that there is no clash in exam time schedule and student can appear for both the examinations comfortably.
9. According to the students demand date of commencement of examination declared well before the examination.
10. Students who are absent for practical examination due to genuine unavoidable reasons, out of turn facility is made available for them to reappear for the practical's.
11. Students who report losing of their journal before practical examination, are permitted to appear for the practical examination by taking the loss of journal certificate.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.5.4

The institution adheres to the academic calendar for the conduct of CIE

Response:

The University upload the annual calender at the beginning of academic year on its website with broad details of major academic events of the year. In line with this calendar, the IQAC prepares a college calendar which in turn helps the department prepares their own academic plans for the year. Academic calendar gives guidance to conduct the activities frequently and without missing any academic activity. The college annually publishes 'Academic Calendar' containing the relevant information regarding the teaching-learning schedule (working days), various events to be organized, holidays, dates of internal examination, etc. The academic calendar is prepared so that teachers and students should know all the activities regarding teaching-learning process and it is also published on the website of the college. On the basis of academic calendar the bridge and remedial courses are conducted at the beginnings of the academic year.

- The class tests are conducted according to the planning of the calendar. The Semester I & II, Semester III & IV examination are also conducted as per the schedule given in the academic calendar.
- Surprise tests are conducted according to the academic calendar planning. Slow and advance learners are identified as per their performance in internal examinations.
- Activities such as field visits, study tours, industrial visits are also planned according to the academic planning.
- Laboratory works, journal assessment, internal and practical examinations are also conducted according to the academic planning.
- Short term courses are also conducted by the departments according to the time lines stated in the academic calendar.
- The university guidelines with regards to internal exams and its marks distribution for each activity are meticulously followed.
- Based on the individual score secured in the internal exam along with the marks received for other assigned tasks and attendance, a cumulative internal evaluation report is prepared and uploaded to the University website for including it in the semester end mark sheet.
- All through this process the academic calendar prepared at the beginning of the academic year is consulted.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

College provides programme outcome for all programmes. These programme outcomes are stated on the basis of the learning outcomes. These programme outcome, programme specific outcomes and course outcome are prepared by College and respective departments which are displayed on the notice board and are also uploaded on the college website.

Following are some outcomes of the programmes listed down by the College.

Programme outcomes:

- Bachelor of Arts: The students should acquire writing skills, reading habits and presentation skills. The social values and civic sense should also increase among the students.
- Bachelor of Commerce: This programme provides opportunity for students to develop knowledge and understanding of managerial skills, leadership qualities and team spirit.
- Bachelor of Science: The science stream endeavours the spirit of scientific enquiry and analytical thinking among the students. It also provides opportunities to learn experimental concepts related with life science.

Programme specific outcomes:

- Marathi: This department encourages students to gain literature skills and professional language skills.
- Hindi: As it is a national language the students are encouraged to acquire effective communication and professional skills.
- Economics: To makes students capable for industries like banking, insurance, agriculture, trade and service sector.
- Political Science: To increase the political values and awareness about fundamental human rights.
- Rural Development: The students are made aware about the strength of rural sector in supporting the national economy.
- Geography: The students should know the status of environment and are encouraged for supporting sustainable development.
- Commerce: Students will be able to define and explain major concepts in the field of commerce.
- Chemistry: Students should acquire practical skills like synthesis, preparation, purification and should handle the scientific instruments for experimental studies.
- Zoology: Students should aware about life science and efforts for sustainable development.
- Information Technology: Students should able to gain the knowledge about software & hardware and internet applications.

Course outcomes:

- Marathi: In this course students learn about literature writing, translation, professional skill for social media and publication.
- Hindi: In this course students learn about literature writing, translation, journalism and professional skills.

- Economics: Students will be able to access the primary literature, identify the relevant work for particular topic and evaluate the content of this study.
- Political Science: To establish the ideal political system and encourage students to participate in the social awareness programmes.
- Rural Development: The students should know the importance of rural economy as the back bone of the nation.
- Geography: The students should know the status of environment and encourage them for sustainable development of environment.
- Commerce: Students will be able to define and explain major concepts in the field of commerce.
- Chemistry: Students should acquire practical skills like synthesis, preparation, purification and should handle the scientific instruments for experimental studies.
- Zoology: Students should be aware of life science and efforts for sustainable development.
- Information Technology: Develops the skill of web designing, software engineering, use of various language of internet etc.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.6.2

Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The Program outcome, Program Specific outcome and Course outcomes are evaluated by the College. Efforts are made by the College for the attainment of the all Outcomes. Several activities are undertaken at the Departmental as well as college level to attain the outcomes specified by the Institution. The PO's, PSO's and CO's are evaluated at college as well as institutional level. The results of the examination conducted at the college as well as university level are evaluated critically by the institutional level. The suggestions are given to the departments / faculties for improving the results those are found below the university results. The regular class tests, seminars, group discussions, online quiz competition are conducted for the continuous evaluation of the students and the results are displayed / conveyed to the students. These activities are helpful for enhancement in the results of the students.

The each department in the college has organized skill based short term course from which the students acquires various skills in the respective subjects. The department of Commerce has organized Import-Export Management course and it is evaluated by a particular agency in which students acquired Import Export Management skill. The department of Chemistry has conducted short term course like Household Chemical Preparation. In this course students learn the skill of preparations of household chemicals like soaps, detergents, phenyl (toilet cleaner), chocolate, shampoos, scents etc. the evaluation of this course is done by examination and practical's based on syllabus. The certificates are issued for the participated students. Department of Zoology conducts the short term course in 'Setup and

Maintenance of Aquarium' which is evaluated by examinations including model preparation and practicals.

For the evaluation of knowledge acquired by the students according to PO'S, PSO'S, CO'S the various departments organizes poster presentation competitions, seminar competitions, power point presentation competition, recitation competitions, essay writing competitions for the students & evaluated by the respective Examiners. The languages department organizes short term course like 'Modritshodhan-Ek Vyavasaykshetra' in which students acquires writing skill which is evaluated by examination conducted by department. The students those are found weaker in writing skill suggestions are given to them. To improve the reading habits in the students and teachers, 'Best Teacher Award' is given by the library department. The library committee is worked as Examiner for this award.

To improve the social values the social science department organizes different programs, short term courses and competitions which are evaluated by respective departments. The Department of Information Technology has focused on project based learning, problem solving methodology, online education, web based learning and it is evaluated by conducting frequent examinations.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.6.3

Average pass percentage of Students

Response: 80.05

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 297

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 371

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.55

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 27.06

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.560	0.26	1.18	16.55	08.51

File Description	Document
List of project and grant details	View Document
e-copies of the grant award letters for research projects sponsored by non-government	View Document
Any additional information	View Document

3.1.2

Percentage of teachers recognised as research guides at present

Response: 17.39

3.1.2.1 Number of teachers recognised as research guides

Response: 4

File Description	Document
Any additional information	View Document

3.1.3

Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.65

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 17

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 130

File Description	Document
Supporting document from Funding Agency	View Document
Any additional information	View Document
Funding agency website URL	View Document

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

Institutional Incubation Center (IIC)

Background: There is an urgent need for educational institutes to change in order to adapt to the needs of the 21st century. Digital technology, networks for communication, and new means of presenting learning in the globalized world provides opportunities for wider, richer learning. Hence there is a need for coming up with innovations that enrich learning and help in dealing with specific challenges.

Statement: Development of healthy and forthright procedures of knowledge transfer for the benefit of all the stakeholders of the Institute

Practices: Research promotion committee, Research Ethics Committee, incubation terminal, and Research publication committee will be responsible for implementation of this policy. The college is providing seed fund, Entrepreneurship education and incubators as support systems. The college has worked out to establish MOUs, linkages, and collaborations with industries and institutes both with in India and abroad to share innovative start-ups and ideas with the College. The college has also planned the publication of multi-disciplinary research journals.

Activities conducted so far

1. Made an initiation with publication of Research Chronicle Journal in 2018.
2. Encouraged active participation of college in research articles writing
3. Organized an international conference on “Wholistic Health and Wellbeing” where in subject experts from several foreign countries were invited to share their knowledge and expertise.
4. Seed funding was allocated to support research from young faculty in 2018.
5. Short Term Course on Export and Import management is introduced in the college to enable students to secure job in the nearby India’s largest Jawaharlal Nehru Port Trust (JNPT).

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

3.2.2

Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 0

3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Report of the event	View Document
List of workshops/seminars during the last 5 years	View Document

3.3 Research Publications and Awards

3.3.1

The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: Yes

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3.2

The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: Yes

File Description	Document
e- copies of the letters of awards	View Document
Any additional information	View Document

3.3.3

Number of Ph.D.s awarded per teacher during the last five years

Response: 0

3.3.3.1 How many Ph.Ds awarded within last five years

Response: 00

3.3.3.2 Number of teachers recognized as guides during the last five years

Response: 04

File Description	Document
URL to the research page on HEI web site	View Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
Any additional information	View Document

3.3.4

Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.5

Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 0.56

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	04	02	04	04

File Description	Document
List books and chapters in edited volumes / books published	View Document

3.4 Extension Activities

3.4.1

Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

The report of extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during the last five years.

The college maintains a cordial relationship with the neighborhood and the local administration, by which the student and local community are mutually benefited. The notable extension activity through which the institution serves the community is NSS and NCC. Every year a particular village is selected in consultation with local Sarpanch and students and teachers offer their valuable services to the community in various ways, such as through awareness programmes, cleanliness activities, literacy programmes, social interactions, etc. Students develop leadership activities, service mentality, self-confidence, etc. All these activities contribute in students' personality development. Finally, students begin to connect theory and practice, education and service and ultimately realize the holistic development. These activities were run by NSS.

We serve to society through Women Study Center, Population Education Center, Environment Awareness Programmes, Blood Donation Camp, etc. The other activities carried out by students during NSS Camp are Nalabunding, Tree Plantation, Women's Meet, Farmers' Meet, etc.

The different activities were done by NCC like Swachatta Abhiyan, Voting awareness, during the period of demonetization students help the nationalize bank, create awareness about cashless transactions, blood donation, during festival students involved in traffic control system, anti-drug rally to create awareness about drug effect within the people.

At the beginning of academic year portfolios are distributed. The college invites voluntary participation of the faculty considering their interest and ability essential for respective program. The college promotes participation of students in extension activities through their felicitation. The college organizes various outreach programmes through NSS. The major contribution of NSS is:

1. Organization of Special Youth Camp
2. AIDS Awareness Rally and Lecture
3. Pulse Polio Campaign
4. District Leadership Development Workshop
5. Disaster Management Camp
6. Sadbhavna Day Celebrations
7. Blood Donation Camp

We organize every year alumni and parents meet. These stakeholders are invited to participate in meetings for the appraisal of the performance of institution. Our performance is explained, feedback is taken and suggestions are sought. Our regular students are informed during programs like welcome function to new students and when other programs are conducted such as meeting of the departmental associations, Career guidance, etc.

Teachers are given clear-cut information during IQAC meetings and general meetings called by Principal. Besides everyone's ideas are frequently solicited for quality enhancement process of the institutions. We have fixed Suggestion Boxes in which students put their suggestions and grievances.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

3.4.2

Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Number of awards for extension activities in last 5 years	View Document
Any additional information	View Document

3.4.3

Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 27

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
06	06	09	02	04

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document
Any additional information	View Document

3.4.4

Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 0

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1

Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 14

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	3	3	3	3

File Description	Document
Number of Collaborative activities for research, faculty etc	View Document
Copies of collaboration	View Document

3.5.2

Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 1

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
00	01	00	00	00

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

The General infrastructure policy of the college aims at upgrading and maintaining the infrastructure to provide teaching and learning in an effective way. Procurement and upgradation of the infrastructure fulfils the needs of the teachers and students with the changing trends of curriculum are our infrastructure policy.

The entrance of college campus is spacious and attractive with lush green tree plantation present on Uran-Panvel National Highway. The college has well developed administrative block, having a well functioning front office at the entry point of the main block to ensure proper directions to those visiting it for different purposes. Principal Cabin, Office Superintendent cabin, waiting room, auditorium, seminar hall, air conditioned conference hall, record room are available in the Administrative block.

The College has given top priority to overcome the suggestions regarding infrastructure inadequacy pointed out by the Internal Academic Audit. These suggestions highlighted the shortage of laboratories, constraints of Classrooms and Gymkhana. To offset these requirements, College has constructed a new science block costing around 3,00,00,000 (Three Crore) having area of 12000 Sq. feet. with financial assistance of Rs.59,00,000 (Fifty nine Lakhs) from CIDCO and 25,00,000 (Twenty five Lakhs) from Rayat Shikshan Sanstha at the initial stage. Remaining cost was borne by the College.

The chemistry lab was first shifted to the ground floor of the new science block in the academic year 2014-15. The new chemistry lab is spacious, well ventilated with working marble platform with student capacity-30. The lab also has store room, preparation room and separate physical lab with working marble platform with student capacity-15. The storage of gas cylinders is made outside the lab.

The Zoology, Botany and Physics laboratories were shifted to the new science block in the academic year 2016-17. The new Zoology lab is very spacious, well ventilated and well equipped student capacity of 30 and separate lab for T. Y. B. Sc. With working marble platform and student capacity of 20 with in-built provision for display of Museum Specimens.

The college also have two well maintain Computer Labs.UGC Network Resource Centre is also functional in college campus. The library is set up as a learning resource. The library is housed on separate wing of floor. It is fully automated. Most Departments have libraries of their own with specific resource content other than the College Library.

Separate convenient spaces are provided for yoga. To facilitate the students, girls common room, boys common room and canteen is also established. A Vermicomposting unit and rain water harvesting system

is maintained in college campus. To save the energy consumption, solar system is installed with help of NSICT, DP World Nhava Sheva.

Special efforts towards making green campus, green audit has been done which has indicated that the building on campus utilize plenty of daylight and natural ventilation for comfort and efficiency of users. There are large numbers of trees which add to improved quality of air and minimize air pollution on the campus. To conserve water entire tree plantation is irrigated with drip irrigation.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.1.2

The institution has adequate facilities for sports, games (indoor, outdoor), gymnasium, yoga centre etc., and cultural activities

Response:

College provides comprehensive facilities and support for sports and cultural activities. The Sport students have brought laurels to the college through its achievements over the years since the inception of the college.

With a firm belief in the importance of extra-curricular activities in the curricular enrichment and character formation, our staff are keen to encourage such endeavours by the students and provide ample assistance and motivation.

College has produced various sportsman winning prizes in International, National, State level and University level competitions.

With the consistency of remarkable achievements to its credit over the last 5 years, the college has steadily maintained its impression in the inter-collegiate Athlet meet under the University of Mumbai, and laudable position in the inter-zone competitions.

Gymnasium is housed in the science building at ground floor in the campus.

A) The Indoor Gymnasium is well equipped with- 16 station Multi Gym, Cross Over Pullies, Steel Dumbbells with Rack, Trademill Heavy Duty and Abdominal Board. All purchased under the financial assistance from UGC under XI Plan.

B) Indoor Games facilities: Carom and Chess

C) Outdoor facilities include Ground for Kabaddi, Cricket, football and Athletics and Long Jump, Short Put and javelin throw. College sports ground is well spacious with 200 mts. Running track. Runners practice regularly and have grabbed many prizes at various sports competition at different levels.

Many sports events competitions are conducted during annual sports competitions and prize winners are felicitated during Annual Day Celebration.

Adequate facilities are available in the college to organize various cultural activities. The administrative Block has auditorium which is available for cultural activities and College Commerce and Arts building has spacious porch with built stage available additionally for staging various cultural events. Various cultural competitions are organised on occasion of our Annual Cultural Meet "TARANG". Some of our alumnae run their own centres for dance and offer their invaluable services for training our students during such competitions. Prize winners are felicitated during Annual Day Celebration. Students are conveyed information of various cultural competitions and interested student are assisted and motivated to participate.

The college has also been able to host Research Avishkar's Zonal level competition for Raigad District under the University of Mumbai in 2012.

College have a space for the conduct of Yoga classes on second floor of Commerce building. International Yoga Day is celebrated.

The College playground occupies area measuring 8872 sq meters.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.1.3

Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 36.84

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 7

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document
Link for additional information which is optional	View Document

4.1.4

Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 38.46

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
15.6	16.72	48.33	89.40	61.28

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document
Audited utilization statements	View Document
Any additional information	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated using Integrated Library Management System (ILMS)

Response:

Name of the ILMS software	Nature of Automation	Version	Year of automation
LIBRERIA	Automated	Libreria	2015-16 Started
		Version 2.0.3715.28728	2016-17 Partially

The Library is automated with '**Libreria**' Library management software. 'Libreria' is a Library management system, designed and developed by **Maharashtra Knowledge Corporation Ltd. (MKCL)** to meet the needs of libraries both large and small. The software is designed to automate all functionalities and operations of library according to international standards. Libreria offers efficient, flexible, cost effective and user-friendly systems for Academic libraries, Colleges, Corporate houses as well as Public libraries. The VWASC College library is up-to-date with varieties of books, textbooks, reference books, special reference books, variety of resources and bound volumes. The Library has totally more than 35000 books, 577 bound volumes, 65 journals and Magazines, 388 CD and DVD's are available in the library. The books are classified as per the 23rd ed. of DDC.

Automation is the process of using the machinery for efficient working, saving the human power and time. Libreria supports the entire library related activities. The main purpose of library automation is to free the librarian and library staff and to allow them to contribute more meaningfully to spread of knowledge and Information. The college library automation site is <http://libreria.org.in/VVACliburan/Default.aspx>

The main Library modules are as follows:

Libreria Modules:

Book management:

- Bibliographic Book Entry
- Book Search details
- Store Image of front page

Accessioning:

- Multiple accessioning,
- Own Customized system
- Spine labelling with barcode
- Edit accessioning anytime

Membership:

- Member Management
- Member Entry
- Searching and editing member details
- Membership Renewal

Circulation:

- Mark for Circulation
- Issue a book, Return a books
- Fine Management

- Number of books to be issued can be defined,
- Search book with different parameters,
- Book Renewal

Catalogs or Listing

- Author wise,
- Subject wise,
- Publication year wise,
- Location wise,
- Language wise in standardize formats

Reports:

- Master Reports
- Accessioning Reports
- Member Reports
- Circulation Reports

Administration

- Manage Users
- Manage Roles
- Assign Menus

OPAC - Online Public Access Cataloguing

- Local Language & Unicode compliant search,
- Field Search,
- Boolean Search,
- Keyword search,
- Truncation search,
- Wildcard search

‘**Circulation**’ is core module of an automated library system.

Status:-

The Library holdings are completely automated and bar coded which cater services to all users.

OPAC :

It is made available on online public access (OPAC) catalogue to all its users on college library website. Library resources are available on <http://libreria.org.in/VVACliburan/OPAC/OPAC.aspx>

Through computer technology and software, library patrons have rapid and more user friendly access to the latest information. They are also able to remotely access a library's collection.

Automation helps to sought out library operations like acquisition control, serial control, and cataloguing and circulation control with a click of one tab. It has also helped in evaluation and up gradation of library staff and user satisfaction. Over all administration of library has been working smoothly since automation has started.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.2.2

Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

The college library maintains regularly the record of such valuable assets and keeping of rare books in well maintained and safe way. In order to enrich the knowledge resources of library, the college library tries to collect various rare books, manuscripts and other value added resources i.e. special reports, project reports any other knowledge resources, etc. Library has subscription of NLIST-consortia where users get different types of knowledge resources.

Rare Books

The college library has registration of NDL (National Digital Library).

NDL has provided some rare manuscripts; the college library accesses these resources freely. Apart from this, college library access the rare books from

The College library has carefully maintained collection of a many rare books. Some of them are donated by Prof. Ravindra Pinge and Prof. Pramod Lohkare. Such rare books are very useful for library users mostly for scholars and researchers.

The brief list of subject wise rare books are given below:

The college has published especially the list of rare books on college website

Sr. No.	Subject	Total no. rare Books
01	Biographies/Autobiographies	09
02	Marathi Literature	55
03	Hindi Literature	09
04	English Literature	11
05	General Books	02
06	Religion Books	02
07	Zoology	05
08	Mathematics	14
09	Physics	07
10	Chemistry	03
11	Accountancy	01
Total		118

Manuscripts:

The College library has no manuscripts.

But the users access the manuscripts from NDL (National Digital Library).

Special Reports:

The college library has the rich collection of special reports, Ph.D, M.Phil Thesis of faculty members and some scholar students and UG/PG student's project report and field visit reports. These valuable collections are available only for reference purpose. The brief table is given below:

Special Report

Sr. No.	Subject	Total Special Report
01	Mumbai University Report 1st April 2010 to 31st March 2011)	12
02	World Trade and Development Report 2007 (Building a Development –Friendly World Trading System)	01
03	Mumbai Human Development Report 2009	01
04	Re-Accreditation Report 2011	01
05	INDIA Infrastructure Report 2011 (Water : Policy and performance for Sustainable Development	01
06	compendium of Convocation addresses (Mumbai University, Mumbai)	01

UG/PG Students/Project Reports/ Field Visit Reports

4. Other Knowledge resources

Sr. No.	Subject	Total Special Report
01	Ph.D. Thesis	05
02	M.Phil. Thesis	06
03	MRP Project	01

Educational CD/DVD/ Cassettes

The college library has 388 CD/DVD /Cassettes as e-resources.

The extent to which e-learning assets to replaces other learning and teaching approaches is variable. Now a days cd's play an important role in educational field refers to a technology in which arrange of data types, such as text, audio, graphics, and videocan all be stored in digital form and accessed by conventional personnel computers.

CD allows distant learning which literally means that a deliver a 'classroom' in the homes. Teacher can establish credibility in what they are teaching web based tools like CD can be used for providing demonstrations. Total no. of CD/DVD/Cassettes and titles are given below:

Total CD/DVD/Cassettes	Total Title
388	256

File Description	Document
Any additional information	View Document
Any additional information	View Document
Link for Additional Information	View Document

4.2.3

Does the institution have the following:

1.e-journals

2.e-ShodhSindhu

3.Shodhganga Membership

4.e-books

5.Databases

Response: A. Any 4 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document
Any additional information	View Document

4.2.4

Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 2.25

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
2.17	3.48	2.25	2.58	0.79

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.5

Availability of remote access to e-resources of the library

Response: Yes

File Description	Document
Any additional information	View Document

4.2.6

Percentage per day usage of library by teachers and students

Response: 2.54

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 39

File Description	Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities including Wi-Fi

Response:

The college has updated its IT infrastructure facilities with time and need. From the year 2013 onwards there has been a significant change in this regard.

The college has 93 computers. All the computers are connected to lease line internet having speed of 20 and 10 Mbps. The college campus has secure Wi-Fi . Wi-Fi Students and staff can avail of Wi-Fi connection on their laptops, tablets or smart phones, which can be accessed from anywhere in the campus. This has helped to promotes more interaction between teachers and students with higher ratio of participation. Digital Library The digital library has computerized which can be accessed by the staff as well as students. The study material can be accessed from websites of library. MOODLE /DigitalEdu, the College uses DigitalEdu ERP software for Online Admissions, Roll Calls, and Fee collection. The college has implemented MOODLE as a learning platform to improvise existing learning environments at UG/PG level. Technology Up-gradation, the college has system for upgrading IT facilities, which have been upgraded in phases during the last five years. While planning IT up-gradation, the college assesses the need of the students and staff.

1. The Information Technology Department has adopted client-server technology with Hp Desktop 60 clients and 2 UPS for Backup . Technical up-gradation of machines and software is maintained by AMC made by college. Quickheal Security antivirus software installed on all computers.
2. The college have Purchase portable projectors (EPSON, Dell), Desktops Purchase of Printers/ scanners/ modems etc.
3. Wireless access points on the campus for all users
4. The college tied up with Reliance Jio for providing free 4G data through Wireless Routers to all

students, faculty & staff members. Purchase of Desktops Purchase of Printers/ scanners/ modems etc.

5. One separate Broadband Connection provided to the College Library for Automation & remote library database sharing. Data : 20 GB / month in High Speed
6. The bandwidth of leased line have been increased from 5 mbps to 20 mbps in August 2018. Two technicians are appointed by the parent society for maintenance of cabling internet in the campus. Provision is made in the budget for Annual Maintenance Contracts for maintaining the IT facilities (BS Computer, Vashi).

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.3.2

Student - Computer ratio

Response: 17.99

File Description	Document
Any additional information	View Document

4.3.3

Available bandwidth of internet connection in the Institution (Lease line)

Response: 5-20 MBPS

File Description	Document
Any additional information	View Document

4.3.4

Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document
Any additional information	View Document
Link to photographs	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 13.46

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
00.83	15.86	20.76	17.1	23.79

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document
Audited statements of accounts.	View Document
Any additional information	View Document

4.4.2

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Our College has very effective internal coordination and monitoring mechanism. Regular communication and correspondence are maintained with the Sanstha, the parent organization. The Principal, according to the guidelines of Sanstha implements various academic and administrative policies. The Principal organizes meetings and discussions along with IQAC, Vice-Principal and Heads of Departments for the decision-making. The Principal monitors various curricular and co-curricular activities with help of conveners and members of the committees. The Principal carries out administrative activities with help

of office superintendent, Head clerk, Jr. clerk and support staff. Along with this, IQAC is functioning actively and effectively for the quality sustenance & enhancement.

Procedures for maintaining and utilizing physical, academic and support facilities-

Library:

Library has a Library Advisory Committee (LAC) which functions as follows-

To ensure relevant and required collection of books, journals and other sources to support all the courses offered in the college.

1. To allocate appropriate budget to procure the above stated source of materials to meet the curricula of courses.
2. To offer library extension services to the students and teachers.
3. The committee acts as an integral auditor for quality checking and provides support and guidance for library functions.
4. The advisory committee periodically meets to discuss various issues related to the library facilities and services and suggest suitable solution for better functioning.
5. Teachers and students submit their book requirement in writing to the library and their requirements is sanctioned by library committee.

The library follows Open Access System (OAS) in order to achieve 'Every Readers has his/her book' and 'Save the time of the reader as well as staff '.Like teachers, students too are equally free to recommend any books, journals and sources of information

New Arrival Display: The newly added collection is displayed for a period of seven days for wider publicity through the display board.

Book Bank Facility: The library has book bank facility for students in which books are issued to the students for use for entire year. This facility is for different user categories so as to ensure optimum utilization of books.

Library orientation:

The library staffs orient the fresh students and the teachers about the library collection and the services of the library. The new arrivals are displayed on the display board and book jackets are displayed on notice board for the students. The library organizes an annual book exhibition in order to keep our teachers and students abreast with the new titles.

Laboratory:

Every science department prepares the annual requirement of equipment's, chemical glassware's etc with respect to course syllabus and student strength. As per the budgetary provisions the requirement gets

approval by the Principal. The lab assistant calls for the sealed quotations as per the requirements from different suppliers and these quotations are opened in the meeting of the Purchase Committee and compared and the lowest and qualitative quotation is approved with the

signatures of all the members of the Purchase Committee.

Same process is followed for the maintenance of all other equipment.

Sports:

For maintaining and utilizing sports facilities, College has an efficient Gymkhana Committee which looks after all essentials of sports related activities. As per the schedule of University of Mumbai regarding sports competitions, the Gymkhana Committee brings into notice of all students for their entries to participate. The Gymkhana Committee ensures maximum participation of the students and makes necessary arrangements for the participation of students.

Computers:

For maintenance and up gradation of computers college has deployed AMC.

Infrastructure

For maintaining and utilizing Classrooms and other infrastructures college has Infrastructure and Maintenance Committee under the Chairmanship of Principal. The committee frequently supervises cleaning of classrooms, washrooms and college campus, ensures clean and continuous water supply for drinking and also for washrooms. The committee also monitors the minor repairing of doors, windows, electric supply, furniture/ bench repairing, cleaning of overhead water tank, water coolers, maintenance of aqua guard etc. to maintain healthy environment for Teaching & Learning process. For proper safety and security the entire college including Classrooms, Laboratories, Office, Gymkhana, Staircase, Porch, Varandha, College ground & entire Campus is under CCTV surveillance.

Every year the campus and college ground is maintained clean and tidy. From last two years special efforts have been taken for campus beautification. In the beginning the removal of stones on the college ground was done by using JCP. Further levelling of college ground with the help of Grader and Rollers was done. The college ground was filled with *Murum* to make it a sport ground. Fencing of college ground with concrete *Katta* was completed during end of 2016-17.

All along the fencing of ground nearly 110 trees are planted which includes Bottle palm, Coconut, Neem, Bakul, Karanj, Gulmohar and various flowering plants like Shankasur, Musanda, Keshar Fistula etc. along with 30 tree pots along the sides of building giving a scenic beauty to the campus creating very fresh eco-friendly atmosphere.

Also preparation of 20 feet Concrete road along the sides of both new and old building is completed. While stone filling of 20 feet road along the entire boundary of the college ground is completed concreting of which will be done in due course of time.

Construction of new infrastructure is proposed in the meeting of College Development Committee (CDC) with proper architectural plan and estimate. After the approval of CDC the proposal is sent to the

Head office of Rayat Shikshan Sanstha. Based on the technical sanction of Sanstha, the standard procedure of Tender Notice in newspapers is followed, and 'Quotations' are invited and sanctioned in CDC meeting.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 54.43

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
681	546	835	950	815

File Description

Document

Upload self attested letter with the list of students sanctioned scholarships

[View Document](#)

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

[View Document](#)

Any additional information

[View Document](#)

5.1.2

Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 19.78

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
235	302	277	293	285

File Description

Document

Any additional information

[View Document](#)

5.1.3

Number of capability enhancement and development schemes –

- 1. For competitive examinations**
- 2. Career counselling**
- 3. Soft skill development**
- 4. Remedial coaching**
- 5. Language lab**
- 6. Bridge courses**
- 7. Yoga and meditation**
- 8. Personal Counselling**

Response: C. Any 5 of the above

File Description	Document
Details of capability enhancement and development schemes	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4

Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 14.2

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
250	142	181	143	277

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5

Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 2.96

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
98	12	57	00	41

File Description	Document
Details of the students benefited by VET	View Document
Any additional information	View Document

5.1.6

The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document
Any additional information	View Document

5.2 Student Progression

5.2.1

Average percentage of placement of outgoing students during the last five years

Response: 37.58

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
101	108	149	149	156

File Description	Document
Self attested list of students placed	View Document
Details of student placement during the last five years	View Document
Any additional information	View Document

5.2.2

Percentage of student progression to higher education (previous graduating batch)

Response: 9.97

5.2.2.1 Number of outgoing students progressing to higher education

Response: 37

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education	View Document
Any additional information	View Document

5.2.3

Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 40

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg:

JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	00	01	00	00

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	00	01	00	00

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document
Any additional information	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 9

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	02	01	01	04

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document
e-copies of award letters and certificates	View Document
Any additional information	View Document

5.3.2

Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

Student's council is a statutory body of class representatives established as per the University of Mumbai Act. It is formed by nominating first meritorious student of each class. The secretary of the student's council is elected through all the first meritorious students of each class who are the members of the Student's Council. The principal is the chairperson of the student's council, and he nominates one senior faculty as a member of it, and representative of SC, ST categories, and ladies. The NCC, NSS, Gymkhana committees chairpersons are the members of it. This body works throughout the academic year to solve the problems of students, to develop their overall personality, and develop the leadership and, global competitiveness among them, and to make them good citizens of the country.

The student's council of our college arranged the meetings of members of the student's council to discuss and solve the academic problems (curriculum-related) and co and extra co-curricular, administration, and other students-related issues-in college.

The college has nominated different representatives of the student's council on annual committees, sport committees, cultural activities committees of the college. The members lead, guide and, actively participate in Annual prize distribution Function, Gymkhana, and cultural activities of colleges.

The members of student's council also actively participated in the celebration of Independence Day, Republic Day, Karmaveer Jayanti (the Jayanti of founder of the institution), Rose Day, Saree-Tie Day, traditional day, cleanliness campaign, AIDs awareness rally, Environment day, Constitution day etc. They educate the students and society about the importance of basic human values like truth, right conduct, justice, patriotism, cooperation etc. The students council participated in 'Swachha Bharat Abhiyan', skill-development programme, road safety measures, environment protection, and anti-corruption measures, that are being implemented. As well, the council educate students about gender issues, inequalities, voter's awareness and registration, and the social responsibility of all towards it. The members participated in N.S.S. activities and residential camp in village. The students of N.C.C. participated in training camps. The Principal of college guided and motivated the students, faculty members and administrative staff to do the best for the overall growth and personality development of the students. He also insisted on inculcation of scientific temper, research attitude, and global competitiveness among the college students through the council. The effective administration and

guidance by him through student's council, made the development of the college.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

5.3.3

Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 4.6

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
05	05	05	04	04

File Description	Document
Report of the event	View Document
Number of sports and cultural activities / competitions organised per year	View Document
Any additional information	View Document

5.4 Alumni Engagement

5.4.1

The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

- The alumni offer the assistance in the form of educational aids like books, computers, cupboards, coolers, water filter, etc. and, sometimes in cash.
 - The alumni contribute in policy making by their representation in the statutory and academic committees such as IQAC LMC etc.
- Some of the alumni are expertise in their respective fields. They are invited to deliver

academic lectures in the campus.

The alumni associated with the social reforms are invited in the NSS camps to encourage the volunteers to do social service. Their experience and participation encourage the volunteers. With their cooperation, the outturn students have received jobs and employment.

- Some of the alumni are public representatives; they help us whenever there are some local problems, they also participate in the governance of the college. Their feedback is valuable for the administration of the college.
- Alumni Association organizes Blood group check-up camp for students every year on 7th August in association with P.S. pathological lab, Rasayani, Mohopada, Tal. Panvel, Dist. Raigad.
- On occasion of Silver Jubilee Year of college, Alumni Association has organized Alumni Gathering on 16th February 2014.
- Alumni Mr. Sudhir Gharat is External representative on Internal Quality Assurance Cell of College
- He is also Member, General Body of Rayat Shikshan Sanstha, Satara.
- Alumni has given saplings of plants to plant in the college campus. The plantation program has been done with auspicious hands of Hon. Ramsheth Thakur.
- Mr. Dinesh Patil working as Trustee, Jawaharlal Nehru Port Trust, Nahva sheva help to have communication with JNPT during student field visit.
- Mr. Vaijnath Thakur, Member of Zilha Parishad, Panvel.
- Mr. Manoj Gawand, General Manager, Deepak Fertilizer, delivered an expert lecture in the College regarding Opportunities in the R & D sections after Graduation in Chemistry.
- He has also provided platform to see the Fertilizer Industry by inviting students of college.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

5.4.2

Alumni contribution during the last five years(INR in Lakhs)

Response: 1 Lakh - 3 Lakhs

File Description	Document
Any additional information	View Document
Alumni association audited statements	View Document

5.4.3

Number of Alumni Association / Chapters meetings held during the last five years

Response: 10

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	02	02	02	02

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	View Document
Any additional information	View Document
Report of the event	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

Vision:

The college is committed to enrich education of backward and Project affected area students to build confidence and enhance opportunities to succeed.

Mission:

We are committed to Educate-educationally, Socially, economically backward and project affected people and to bring about a positive change among them and thereby serve the nation.

The college has been promoting quality education especially from the students hailing from the rural area. The institute's mission for offering quality education to socially and economically backward classes addresses the social needs, access, equity, and quality. The college ensures that the vision and mission of the institution are in tune with the higher education policies of the nation by introducing modern, professional and skill-based courses, offering the benefit of education to all, facilitating economic empowerment of women through higher education, offering vocational education and Skill. The institute's constant support and encouragement to activities of NCC, NSS, sports and games,

cultural programmes result into providing a diversity of students with the opportunity to achieve excellence in the fields. Governance of the college is decentralized. The proper representation of students is given in the college governance.

The gender equality is maintained by giving representation to the girl students and women employees. There are representatives of teaching faculties and non-teaching staff in local management committee/college development committees.

For the transparency, decisions and policies are communicated through websites to stakeholders. The financial transactions are made strictly by the accounts code. The IQAC in consultation with the college leadership and all stakeholders develop the perspective plan of the college considering vision-mission of the college and ensuring the sustainable development of college in its all endeavours. The perspective plan begins from the academic year 2013-14 to the academic year 2023-24 taking into consideration the key indicators of the seven criteria determined by NAAC for the evaluation of HEI. Keeping in view ten years perspective plan, the IQAC devised the action plan for each academic year, it is put forward in meetings with LMC/CDC. The IQAC develops agenda the meeting considering . As per the action plan the college governance implements different activities throughout the academic year aiming the fulfilment of vision and mission of the institute.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.1.2

The institution practices decentralization and participative management

Response:

The College has decentralization and participative management during regular governance. The vice principal, office superintendent and heads of departments have been given liberty to make their decisions and convey to Principal. All the activities undertaken by departments and committees are well organized with dedication, cooperation and participation of all stakeholders.

Case: National Conference on "Challenges in Life Sciences and Environmental Management" in 2015-16

Introduction: A National Conference on "Challenges in Life Sciences and Environmental Management" was approved by UGC to Department of Zoology with financial assistance of Rs. 1,50,000/-, held on 18th & 19th December 2015.

Challenges: The meeting was called by Principal to organize this event successfully. The discussion of various expecting challenges were discussed like number of delegates for attending conference across the nation, preparation of brochures and invitation of letters within short period of time and need of extra fund to raise for providing good hospitality to participants.

Strategies: A well organized committee chart has made considering decentralization of the governance and also seeking involvement of all staff. The funds were raised through neighbouring society, stakeholders, industries and nearby establishments. Pre-conference news drafted and published in local and City news papers for publicity. A short visit to International Port (DP World) has organized by taking their consent for limited delegates on the second day of Conference.

Practice: The Coordination Committee was formulated including senior faculties and heads of Science department. The sub-committees were also prepared by providing Convener and few members to each. Following are few important committees:

Registration and certificate Committee, Refreshment and catering arrangement Committee, Abstract Book Publication Committee, Research Paper Presentation Committee, Residence & Boarding Committee etc.

Participative management: To organize such a megaevent there was a need of involvement of all stakeholders like students, staff, alumni, neighbourhood communities, parent institution, office barers and well wishers of institute. The invitation letters to various researchers in the field of life sciences across the country were sent by e-mails and social media and invited them for their gracious presence. All the conveners of respective committees had organized their meetings and distributed work among themselves, if problem encountered to someone communicated to coordination committee. Technical

programme has prepared and kept in the kits to be provided to delegates. It includes registration, Inauguration, key note address, plenary lectures, oral presentations, poster presentations and valedictory. Feedback committee has received feedback on various parameters of conferece. Post conference news published in the news papers and letter of appreciation for dignitaries has been sent immidiately after conference for their vital role played during the conference.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.2 Strategy Development and Deployment

6.2.1

Perspective/Strategic plan and Deployment documents are available in the institution

Response:

The college made a perspective plan considering the future perspective of the college. The college took approval from the parent institute.

Activities successfully implemented based on the strategic plan

1. Construction of Science Building: To overcome inadequate infrastructure recommandation of Peer Team during second cycle of NAAC, a priority has given to build a separate building as Science Wing in the Campus. The proposal seeking financial help is prepared and sent to CIDCO for construcion of College building for project affected students. The proposal was sanctioned and approved Rs. 60 lakhs by CIDCO during the year 2012-13. Department of Chemistry, Zoology, Physics, Botany and Geography were shifted to new building. One hall is also allocated to gymkhana department to install gym instruments for students.

2. Institutional Research Committee: Institutional Research Committee has formulated under IQAC. This committee promotes faculties for writing reseach articles in various journals of repute. The committee also initiate faculties to propose research projects to funding agencies like BCUD, University of Mumbai, UGC, DST, DBT, etc. to avail grants for research. They have provided all the guidelines to submit proposals and also assisteng in wrting it in the proper proforma. The outcome of this promotion is

fruitful, more than hundred publications have been published, 10 to 15 books were published, 1 major research project approved to Dr. P. R. Pawar of Department of Zoology was completed, some Minor Research Projects have been sanctioned to faculties.

3. MPSC Coaching Centre: Action plan was also included with a MPSC coaching centre in the college to students to avail benefit of coaching of Civil service examination. A MoU was signed with Rajmudra Academy, Kharghar, Navi Mumbai to provide coaching with respect to Maharashtra Public Service Commission Examination in the College campus. The extra classes were conducted on Saturday and Sunday. The effort of the college has been given a positive response by student and Mr. Pavan Jaywant Kamble has passed MPSC examination 2017 for Sub-Inspector post.

4. Automation of Library: The College library is fully automated. The students can access online availability of books. More than 15000 books are available online. A borrow card of student and faculty have been provided with barcode for quick issuing of books. Librarian software supports the entire library modules like Book management, Accessories, Membership, Circulation, Reports, Administration, Masters, OPAC, etc.

Perspective plan of the college has substantially come into existence. The rest of activities are also on the agenda for more and advance development of the College.

File Description	Document
Any additional information	View Document
Strategic Plan and deployment documents on the website	View Document
Link for Additional Information	View Document

6.2.2

Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

Parent Institution:

The College is governed by Rayat Shikshan Sanstha. The recruitment of teaching and non-teaching staff shouldered by parent the institute. It also provides general guidelines for quality policy in order to create a conducive learning environment and presents the ethos of academic excellence. The management helps to decide major policies pertaining to academic and infrastructural development. The parent institution has signed MoUs with national and international institutes and industries to facilitate the academic and research competency in colleges. The Parent Institution has a separate audit-section which monitors the internal audit of institute. The Higher Education department is functioning at the parent institution that monitors the academic development of all the institutes. 'Rayat Quality Management System' performs

academic audit of the institutes. The College Development Committee (CDC) takes decisions on general policies for the overall development of the institute and supports the same.

College Development Committee (CDC): This body is constituted and is named as College Development Committee as per Maharashtra University Act 2016. It has 14 members in it. It prepares the budget and financial statements, recommends to the Management to fulfill in the teaching and other posts, discusses the academic progress of the college, and makes recommendations to the Management for the upgradation of teaching in the college. It advises the Principal on academic and other activities.

Principal and College Administrative Committees: Principal looks after smooth functioning of academic and administrative activities. Vice Principal and Heads of department assist him in this matter. The college administration office looks into the matters related to admissions, eligibility, and examination. It provides the clerical support necessary to maintain records and to interact with the Stakeholders, University and Government offices. The principal forms various committees to help in monitoring and facilitating several activities organized in the college. i.e. Gymkhana, IQAC, Purchase Committee, Student Council, NSS, Library Committee, etc.

Service Rules, Procedures, and Recruitment

The parent institute follows the procedures mentioned in Maharashtra Public University Act 2017, the rules and regulations of the UGC, and statutes of University of Mumbai for service rules, for the recruitments and grievance redressal. Besides, the Sanstha has its internal mechanism for redressal of the grievances.

The promotional policy of the college

The Promotional policy of the College and parent institute is impartial and transparent. They follow the PBAS of the UGC for the promotion of the teachers. At the college level, the API committee helps the teachers for obtaining the promotion under Career Advancement Scheme. The recommendations of the committee are accepted by the college administration and the institute. After receiving the Confidential Reports of the members of non-teaching staff signed by the principal, they are promoted to the higher positions by the parent institute.

Grievance Redressal mechanism:

The college has formed a Grievance Redressal Cell for faculty, Staff and students to headed by the Principal. The mechanism to deal with grievances. The Principal receives grievances and complaints either orally or in writing, discuss and resolve.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.2.3

Implementation of e-governance in areas of operation

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

Response: D. Any 2 of the above

File Description	Document
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc	View Document

6.2.4

Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

There are various committees in the college which are effectively working under the guidance of the principal and Internal Quality Assurance Cell. These committees periodically organize the meetings in the presence of the principal to discuss various issues and take decisions on it. These meetings are well documented in the minutes.

These decisions are discussed in the College Development Committee meeting for the final approval.

Internal Quality Assurance Cell (IQAC) is a notable example for conduct of periodical meetings and outcomes achieved through it.

IQAC is established in the College in 2004 during second cycle of NAAC accreditation. The formulation of IQAC changes from time to time following NAAC guidelines. Currently the committee is working with 13 members.

At the beginning of every academic year IQAC organize a meeting for preparing Action Plan for the year by considering perspective plan of the college. Preparation of Academic Calendar is one very important task undertaken by IQAC every year and the sub-committees follow it regourously through out the year. Second IQAC meeting is organized towards the end of first term to have review of various activities undertaken in the college.

Following are few important resoultions made during the IQAC meetings and discussed in CDC in the last five years:

Decisions taken during IQAC meetings

- Positive discussion held on ‘cleanliness of washrooms’, the circular received from Hon. Jt. Director, H.E., Panvel and decided to appoint house-keeping agency.
- The committee has approved excess expenditure on women’s hostel constructed under development grant of UGC.
- The decision was taken on expenditure on infrastructural development and maintenance on occasion of Silver Jubilee year of the college.
- The decision was taken on application of extension grant from CIDCO for construction of new building.
- The positive decisions were taken on increase in honorarium of C.H.B. lecturers.
- The decision was taken to construct new college website and purchase office software.
- The decision was taken on approval of expenditure for ground filing for making playground.
- The decision was taken to run all faculties of college in one shift to enroll maximum student for short term courses.
- The decisions taken to purchase LED bulbs, CCTV, Aquaguard with cooler, Benches, podium, etc. on eve of forthcoming NAAC accreditation.
- The decision is taken on expenditure on construction of footpath and ‘college katta’ in the college campus.
- The decision is taken on sending application of PG courses in Chemistry and Zoology and T.Y. Physics to University of Mumbai.
- The decision is taken on expenditure of infrastructural maintenance of college.
- The positive decision is taken on student’s Uniform for Profession courses only.
- The decision is taken on purchasing new Riso Xerox Machine for Online Downloading University Question Papers.
- The decision is taken to organise International Conference in the month of August on “Wholistic health and wel-being in the college.
- The decision is taken on construction of new Canteen for staff and students in the campus.
- The decision is taken to give internet connectivity in classrooms through cable network.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has effective welfare measures for teaching and non-teaching staff

Response:

The college staff has been provided with various welfare facilities by following rules and regulations laid down by Government of Maharashtra and University of Mumbai. The management of Rayat Shikshan Sanstha and Institute has several welfare measures for the well-being of teaching and non-teaching staff.

- Casual leaves are as per norms of University of Mumbai.
- Duty leaves are given to all the staff members to attend various Training Programmes/ Orientation/Refresher/ Workshop/Seminar/Exam subjected to the existing Government rules.
- Lady teachers can avail Maternity Leave as per Government rules.
- First Aid Facility.
- Lab Facility is provided to teachers to conduct research.
- Leave is granted to teachers to participate and present papers in seminars.
- Internal Complaints Committee for Prevention of Sexual Harassment of Women at Work Place.
- Parking Facility.
- Internet.

The Rayat Sevak Co-operative Bank established in 1940 by the parent institution has over 15000 shareholders. The bank provides following loan facilities to the employees :

- 1) Security loan NO. 1 –up to 1,500000
- 2) Security loan NO. 2 –up to 5,00000
- 3) Security loan NO. 3—up to 1,50000
- 4) Rayat Bachat.
- 5) Pension Yojana.
- 6) Karmaveer Cash Certificate.
- 7) Laxmi Dhanvardhini
- 8) Rayat Mauli.
- 9) Shubh Mangal.
- 10) Rayat Lakhapati Yojana.
- 11) Rayat Sevak Welfare Scheme.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.3.2

Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 34.04

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
09	05	06	13	10

File Description

Document

Details of teachers provided with financial support to attend conferences, workshops etc during the last five years

[View Document](#)

Any additional information

[View Document](#)

6.3.3

Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 1.2

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	03	01	01	00

File Description

Document

Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff

[View Document](#)

Any additional information

[View Document](#)

6.3.4

Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 9.31

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	01	03	05	02

File Description

Document

Details of teachers attending professional development programs during the last five years

[View Document](#)

Any additional information

[View Document](#)

6.3.5

Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

The college follows guidelines of the UGC for the assessment of performance of the teacher. The college has formed staff appraisal committee which looks after the appraisal system. A meeting is conducted at the end of every academic year under the chairmanship of principal to review the work of the committee. The convenor of staff appraisal committee circulates the notice asking the submission of PBAS with the required documentation within the deadlines. The faculty members fill in the concerned year's performance and submit it to head of the department.

The head of the department does the in detail assessment of forms considering valid documentation provided. The PBAS forms are then submitted to the self-appraisal committee. API committee recommends the desirable activities which to be done by faculties to increase his/her scoring in the points through the IQAC committee of the college. All the forms are submitted to the principal for final evaluation.

After receiving the circulars of the placement by the university, API committee makes the list of faculties due for placement and they are guided to meet the placement properly. They helps to successful outcome.

Following teachers are placed in a higher grade because of such efficient mechanism.

1. Dr. R. B. Patil from AGP 6000 to 7000 in 2017-18
2. Dr. V. S. Mahale from AGP 6000 to 10,000 in 2016-17
3. Miss. Z. C. Zende from AGP 6000 to 7000 in 2018-19
4. Dr. R. D. Kamble from AGP 6000 to 7000 in 2015-16

The College also follows systematic procedure for the appraisal of the performance of non-teaching staff. Accordingly annual confidential report (CR) are filled by the office considering their performance and compliance with the order of the administration. Performance of non-teaching staff is evaluated on the basis of feedback from the office superintendent and accordingly the principal takes appropriate measures for necessary improvement and their confidential reports (CRs) are submitted to the parent institute for future procedure. After considering the filled CRs, the management recommends his/her promotion.

The following staff received promotion in last five years.

1. Shri. Gharat R. J. from AGP 1900 to 2100 in 2014-15
2. Shri. Bhagat K. C. from AGP 1900 to 2100 in 2014-15
3. Shri. Gawand A. K. from AGP 1900 to 2100 in 2014-15
4. Shri. Joshi K. D. from AGP 1900 to 2100 in 2014-15
5. Shri. Mhatre A. S. from AGP 1600 to 1900 in 2015-16
6. Mrs. Koli Y. S. from AGP 1900 to 2400 in 2017-18

File Description	Document
Any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution conducts internal and external financial audits regularly

Response:

Internal Audit Mechanism-

The parent institute conduct financial audit twice in the year. All the accounts are checked and verified to monitor the accounting procedure, maintenance of accounts and entries in books of account.

External Audit Mechanism-

The external audit conducts at the end of every year. M/S Kirtane Pandit from Pune conducts the external audit of this institution. The external audit carried out by Joint Director of Higher Education, the Senior Auditor & Auditor General of the State. The last audit has been done on 31/07/2016, by the Govt. approved auditor and there were no audit objections. The AG audit had done by the Auditor General, Mumbai, on June, 2011.

Mechanism for setting audit objection- After the completion of the college audit by the internal and external competent chartered accountants firm namely M/S. Kirtane & Pandit Association, Pune. They submit their audit report to the Audit Department of Parent Institute. The Parent Institute submit this report to the college for compliances. The audit report is discussed in the Local Management Committee (LMC)/College Development Committee of the college. After the discussion with LMC/CDC, Principal completed the compliance report and submit to Parent Institute. Annual salary and non-salary audit done by Joint Director verified and approved by Senior Auditor of Higher Education, Kolhapur. Their compliance report is also completed by the college.

Annual salary and non-salary audit is done by Accountant General (A.G.), Mumbai. Accountant General (A.G.) submit their audit report to the college and their compliance report is also completed by the college. However no major audit objections are noted by Auditing Agencies. The compliance of minor queries is fulfilled.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.4.2

Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.00	00	0.00	00	00

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document
Any additional information	View Document

6.4.3

Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Resource mobilization is the process of getting resources from resource provider, using different mechanisms, to implement an organization's pre-determined goals.

The following are the channels through which the College is securing funding:

Fees collected from self-financing courses, deposited in the College Account

- Contribution from teachers
- Scholarships
- UGC funds
- Assistance from philanthropists
- State Government funding for NSS and NCC

The various systems to look into the effective and efficient use of financial resources are

- The Governing Body
- Building Committee
- Purchase Committee
- Library Committee
- The UGC Cell
- The UGC Cell and its various associated bodies help in the preparation, division, allocation and utilization of funds from various agencies on priority basis.
- UGC funds are deposited in separate bank accounts and utilized as per the heads which it is sanctioned.
- Proper accounts and utilization are ensured through financial auditing at the end of each financial year.
- Students scholarships from Government and private agencies are distributed only through bank accounts.
- College maintains an annual budget system and internal-external audit for the effective and efficient utilization of available financial resources

Following are the ways through which the funds are utilized

- Rayat Shikshan Sanstha has a very well defined financial Management system and audit mechanism.
- The college prepares the budget at the beginning of the Academic Year by taking into consideration the requirements of

all the Departments, important committees and activities planned. Utmost care is taken in listing out the requirements to

avoid misappropriation of funds.

- The proposed budget is send to the head office where internal Auditors and secretary of the Sanstha evaluate the budget and suggest revisions if any.

- The final budget is then sent to the Managing Council for approval.
- Expenditures extending the budget are sanctioned by the secretary and the financial provisions are made by the Sanstha.
 - The Finance Committee ensures optimal use of available financial resources.
 - The available fund distributes all the departments, cells/associations etc.
 - The departments collect quotations from different vendors for the requirements and put forth Purchase Committee.
 - The quotations are critically discussed and orders are placed to the vender offering competitive terms through the Purchase Committee.
- The Purchase Committee ensures that the order is placed with the supplier or manufacturer quoting the lowest.
- The equipment, instruments and any other materials purchased are checked for their quality and then accepted.
- Funds for the development and maintenance according to perspective plan made by the college.
 - For purchases of higher amounts, open tenders are invited.
- The utilization of the budget is monitored by the Management and Principal.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The IQAC is actively functional in the planning and initiation of the several strategies and processes in the college after the reaccreditation by the NAAC in 2011.

Two of the best practices initiated by the IQAC for institutionalizing the quality assurance strategies and processes:

1. Bridge & Orientation Programme:

This concept is started for entry level students, conducted immediately after completion of first year admission process. This scheme conducted for one week before beginning of actual curriculum of first year. The main aim of bridge and orientation programme for beginners is to bridge the curriculum of XII and first year university of their respective subject.

The students also oriented with history of Institution, marking scheme of University examination, short term courses offered by college for their profession development, extra curricular activities to be undertaken during the forthcoming year, maintenance of discipline in the campus and general behaviour of students

Teachers also explain basic concepts of the subjects in conjunction with new curriculum. Some departments also conduct objective based test at the end of Bridge & orientation programme.

2. Monitoring of IQAC through Interaction with Staff:

Internal Quality Assurance Cell has taken initiative to interact with staff for conducting various activities through out the year. The meetings were conducted periodically with staff and discussion took place as follows:

1. For proper documentation a Brief Activity Report format is given to conveners of all committees.
2. Interaction with examination department and recommendations given with respect to allotment of Jr. supervision, conduct of internal examination and central assessment of papers.
3. Support services like NSS, NCC, Women Development Cell, etc. have given activity reports annually and submitted to IQAC.
4. IQAC has promoted Institutional Research Committee to assist teachers for submission of their research project proposals and in writing research articles in journals of repute.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.5.2

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

The IQAC reviews the teaching learning process, methodologies of operations and learning outcomes at

periodic intervals Annual Report from the Departments. In addition to this, an Academic Audit is conducted per semester to monitor and appraise the individual teacher performance in academic activities.

1. IQAC observed live lectures of various classes and also observed reforms in teaching methodologies. IQAC guided respective teachers on their teaching methodology reforms time to time.
2. IQAC physically verified documents regarding Teaching & Learning activities by visiting every department and suggestions were given for improvement.

Structure & Methodology of Review Mechanism:

IQAC has prepared methodology to review various departments with respect to T & L process under following criterias:

1. Authorization of Roll Calls.
2. Teaching Plan should be in details
3. Lecture note must be updated and also to be written in detail.
4. Bridge & Orientation Programme: Units/topics, Name of Teacher, Signature report of students and should reflect in Lecture note.
5. Slow and Advance Learners: Que. Paper of Test, Model Answer, Identification List, Planning, Time Table and Feedback
6. Remedial Teaching: only for Identified Dept. at TY level
7. Teaching Methodologies: Brief Report of method.
 - i. Use of ICT
 - ii. Experiential learning.
 - iii. Participative learning.
 - iv. Problem Solving Methodology.
 - v. Quiz Competition.
 - vi. Group Discussion.
 - vii. Field visit (previous year).
 - viii. Student Seminar (Previous year).
 - ix. Poster Presentation (Previous year).

x. Student Project (Previous year).

8. Short Term Course: Each Dept.: Notice, Syllabus, Enrolled Student, Planning, Time Table, Faculty, Coordinator, Attendance Report of Lectures, Feedback

9. E-Resources: PPT, Videos, Animations, e-books, etc.: Mention in Departmental Library.

10. Examination Reforms: surprise test, online quiz, open book test, online courses, etc.

11. Pass percentage

12. Student Database: e-mail compulsory

13. Programme outcome, Programme specific Outcome, Course outcome

14. Specific Innovation in T, L & E.

The details duly furnished by the teacher are verified by the Head of the Departments concerned and submitted to the IQAC for evaluation and consolidation.

The IQAC prepares a questionnaire and collects structured feedback on syllabus from the stakeholders of each department and the departments analyze the feedback and submit a consolidated report to the IQAC. The University organized a syllabus revision workshop and the members of the BoS from the Institution conveyed the suggestions

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.5.3

Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 4.8

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
04	05	07	03	05

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document

6.5.4

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
- 2.Academic Administrative Audit (AAA) and initiation of follow up action**
- 3.Participation in NIRF**
- 4.ISO Certification**
- 5.NBA or any other quality audit**

Response: B. Any 3 of the above

File Description	Document
e-copies of the accreditations and certifications	View Document
Details of Quality assurance initiatives of the institution	View Document
Any additional information	View Document
Annual reports of institution	View Document

6.5.5

Incremental improvements made during the preceding five years (*in case of first cycle*)

Post accreditation quality initiatives (*second and subsequent cycles*)

Response:

- IQAC is formed as per the new guidelines of UGC. IQAC has initiated various activities and executed by college committees in the academic year.
- 'Libraria' software of MKCL is installed and book data entry completed.
- To begin ICT teaching all departments are provided with Laptop, LCD Projector and Screens.
- The college website www.veerwajekarasc.in is dynamic and updated regularly.

- College has taken serious note on applying research proposals to UGC and BCUD, University of Mumbai and 5 Minor Research Project and One Major Research Project approved by UGC.
- UGC approved an Add On course under the Scheme of Career Oriented Programme as 'Functional English' and 'Commercial Coastal Fishery and Marketing' to our college & the course is actively conducted at Certificate, Diploma and Advance Diploma Level.
- Every department have short term skill oriented course from academic year 2017-18.
- The college has started M. Com. from Academic Year 2014-15.
- Bridge and Orientation course is initiated for entry level students.
- IQAC initiated Annual academic audit in all Departments
- Student centric, ICT enabled, participatory, and interactive methods, e books, e-content on internet and INFLIBNET activities has initiated.
- 5 teachers secured PhD and 4 teachers currently pursue PhD.
- Construction of a two-storied Science building for Department of Zoology, Chemistry, Botany, Physics and Geography and Administrative Block including a new auditorium with surveillance cameras,
- Space has created for vehicle parking
- New initiatives -mentoring system, academic audit, gender audit, feedback on syllabus Water recharge during rainy season on the play ground
- Plantation in around campus.
- Vermi-compost unit promoting organic farming and for disposal of bio-degradable waste
- For energy conservation LED bulbs installed at low cost.
- 26 Solar panels was installed on the old building for utilizing renewable energy
- Biometric attendance for staff

File Description	Document
Any additional information	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Number of gender equity promotion programs organized by the institution during the last five years

Response: 8

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	01	01	01	03

File Description	Document
Report of the event	View Document
List of gender equity promotion programs organized by the institution	View Document
Any additional information	View Document

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security

2. Counselling

3. Common Room

Response:

1. Safety and security

The College has a gender policy of its own. The goal of the policy is to integrate gender equality into every aspect of College life including the regular rules, procedures and practices of the College. In accordance with its Gender Policy College takes special care to ensure the safety and security of the girl students and female staff. The College has mounted iron grill around college building. The entire College premise is protected by fencing and compound wall. College has security system in place to provide

round the clock security. The security personal at the entrance restricts the entry of any intruders. Students are provided with identity cards and their identity is checked at the time of entry into College Campus. The college also has a provision of residency facility for girl students.

The entire College campus is covered under surveillance Cameras. Each class room, office area, staff room, porch and veranda is under surveillance of CCTV cameras. Surveillance Cameras are also placed at various vantage points to ensure safety. Local Police station is located within one km distance from the college which offers all security measures in any emergency situation.

The Women Development Cell has been functioning in college since 2011. It provides a platform for the girls and to some extent for both girls and boys students to come together and share their views. College has also appointed Grievance and complaint committee which has a mandate to create a mechanism for redressing the grievances of its stakeholders to ensure gender equity and justice for both sexes. The recently instituted Internal Compliance Committee also seen in the college as a confidence building measure for students and girls students in particular. Together these committees generate an atmosphere of safety and security to all students and to girl students specifically. These committees and other confidence building measures together bring not only safety and security but also a positive sense of respect towards one another in the college premises.

1. Common Room for Boys & Girls

College also has a girl's common room to provide privacy for girl students. The room has facilities such as toilet, chairs, table, mirror, first aid box, cot bed and a sanitary napkin vending machine. The ladies common room provision is made on ground floor of the science building ensures a space of their own. The room is well ventilated and has in built wash rooms facility and provision to take rest and to get refreshed. Part of the purpose of providing these facilities to girl students is to ensure that the girl students don't have to go for away places to meet their basic requirements.

College also has a boys's common room to provide privacy for boy students. The common room facilities include toilet, chairs, table, mirror, first aid box, cot and bed. The boy's common room facility is also located in the Science building which has large and spacious rooms.

The Common rooms for boys and girls separately provided serves the most needed purpose by providing common spaces for socialization along with the requisite facilities. State of the art hygienic sanitation and rest room facilities are created according to the gender proportions.

1. Counselling

College brings to the notice of all students the existence of Student Counselling Centre through notices on the notice board and also by announcing in the classroom in the initial days of academic session. Students are counselled as per the need. During admission college makes counselling available to parents and students through faculty and volunteers about various courses, revised credit based evaluation system pattern and admission procedures.

First line of contact is through the **Teacher Guardian Scheme**. The purpose of Teacher Guardian Scheme on the one hand is to assess the needs, difficulties, expectations and perceptions of the students and on the other to identify exceptional students and skills in the students. It also works for identifying differently abled students and in identifying students who needs financial support to meet their education needs. It is a first line contact to assess the student and to bring in necessary steps to ensure that students are comfortable and is in a position to concentrate on their studies without worry and also it is an avenue to identify and foster their exceptional skills and talents to achieve their full potential. A teacher is appointed as guardian for the class and if the number of students is more two teachers are given the charge. Students with mental health issues are guided to the counsellor for necessary action.

The teacher guardians also provide guidance on academic development and act as facilitators of learning. They are always available to solve doubts and queries. They suggest reference books and relevant websites for obtaining additional information. Teachers also guide students on writing skills such as project report writing, learning techniques, experimental skills etc. Special efforts are taken to absorb research aptitude in the students. Teacher guardians always ensure that they develop a cordial relation with the students. Thus, students open up and share their personal problems with the teachers. The personal issues are handled with utmost sensitivity and confidentiality is maintained. When the Teacher Guardian notices any difficult or sensitive cases that requires handling by professionals such cases are forwarded to Counseling center where a professional Psychologist provides needed assistance.

Counselling Centre provides Individual Personal Counselling, Group Counselling and Outreach activities. Present generation has more anxieties and worries and those require speedy tackling. They have confidence issues which needs immediate reassurance. They need guidance in making full use of their time and potential. Though teachers act as general counsellors and give academic counselling, professional counsellors deal with issues of grave concern. The Counseling Cell of the College is headed by a Counsellor who provides psycho-social kind of counselling. Counselling offered to students with issues like inferiority complex, lack of motivation, inattentiveness, etc. The counsellor has a Post-Doctoral degree in psychology and specializes in psycho-social issues of youth.

File Description	Document
Any additional information	View Document

7.1.3

Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 14.04

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 3000

7.1.3.2 Total annual power requirement (in KWH)

Response: 21360

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document
Any additional information	View Document
Link for Additional Information	View Document

7.1.4

Percentage of annual lighting power requirements met through LED bulbs

Response: 14.88

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 3350

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 22510

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document
Any additional information	View Document

7.1.5

Waste Management steps including:

- Solid waste management
- Liquid waste management
- E-waste management

Response:

7.1.5

Waste management steps

Response:

Waste management is a continuous process and includes all the activities and steps taken to manage the waste from the point of generation to the point of final disposal. The College realizes that the most important reason for proper waste management is to protect the environment and to ensure the health and safety of its population. Generation of waste is an unavoidable process in the functioning of an institution as every human activity generates some form of waste. The college is focusing on reducing the generation of waste and its proper disposal or recycling of the waste material. The waste management processes include the following steps:

1. Collection of waste
2. Transportation of waste to proper sites
3. Treatment of waste
4. Disposal of waste

Monitoring and regulation of all these processes are central for effective management of waste in the campus.

The methods adopted by college to handle solid, liquid and e-waste are given below.

The Solid Waste Management:

Solid waste is the unwanted or useless materials generated from human activities within the college premises and it can be organic or inorganic and hazardous or non-hazardous. The college practices initiatives of 3R- Reduce, Reuse and Recycle to maintain cleanliness and eco-balance. The stress on paperless office, consistent effort to reduce use of plastic on campus to preserve the campus as a plastic free zone and zero flex policy imposing restriction on use of flex boards in campus are steps taken

towards that objective.

Management of the solid waste depends on the contents and hazard potential of the waste. Solid waste management is all about how solid waste can be recycled and used as a valuable resource, and also the process includes collecting, treating and disposing useless solid materials that is discarded. College has taken initiatives to segregate waste at the source. Separate bins for collection of dry and wet waste are kept at prominent places in the campus. The organic waste materials are used in vermin-compost and the manure obtained is used for maintenance of the green cover of campus. The plastic and paper wastes are sold to scrap dealers for recycling and proper disposal. Effective solid waste management reduces or eliminates the adverse impact on environment and human health.

Liquid waste management

The liquid waste management includes treatment & disposal of waste coming from wash room, laboratory, as well as canteen. The waste coming from wash room and canteen can be collected and percolated in soil but waste water coming from laboratory can contain chemicals such as acids, amines, and heavy metals which can be harmful for environment. Therefore, college has taken initiative to treat the waste water coming from laboratory. The waste is drained after proper treatment of alkali and attempt is made to dilute the liquid waste while draining. If the waste water get mixed with drinking water then it can cause many health problems to the community. It can cause water borne diseases like cholera, typhoid, amebiasis, shigellosis, dysentery, etc. Extremely hazardous chemicals like di-chloro methane, acetic anhydride, etc are not used in laboratories.

e- Waste Management:

Electronic equipment's are part and parcel of modern day living and electronics plays a vital role in any institutes. Electronic waste or e-waste is a term given for electronic or electrical products that are not working or have become unwanted or obsolete due to the rapid advances in technology. The major drawback for electronics is that they have limited service life. College has taken steps to put electronic equipment's for optimum use and life of the electronic items is extended by proper upgrading and maintenance. The periodic checking of non-working or old electronic equipment is done to categorise them as repairable and non-repairable. For repairable equipment, College send them to company or shop for repairs or invite technician to the college, and non-repairable equipment are collected separately and disposed-off properly by giving to the organisation which dispose them properly. They take out the working reusable, recyclable parts which can be used further; and properly dispose of the of the remaining parts. Non-working laboratory items, computers, monitors, printers, batteries and laboratory equipments such as pH meter, colorimeter, etc. are sold as scrap material on systematic basis in order to ensure their safe recycling. The useful parts are kept aside for future use.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.1.6

Rain water harvesting structures and utilization in the campus

Response:

Rain water harvesting:

Response: College has a rain water harvesting unit in place near the ladies hostel within the campus.

Rain water harvesting structures and utilization in the campus

Rain water harvesting is the accumulation and storage of rain water for re-use on site rather than allowing it to run off. Our college is located in Konkan region of Maharashtra where there is heavy rain fall every year during rainy season. The college has made the provisions for water harvesting system which include sloppy terrace, pipe lines, drainage system, and water tank to collect rain water from the roof of women's hostel to be stored in the under-ground tank. College has constructed huge underground water tank with a capacity of 25,000 litres for the purpose of rain water harvesting. College is doing the maintenance with help of nonteaching staff at the college at the end of summer season every year. This includes removal of mud and other garbage from the tank, cleaning of roof and pipe connections. The collected rain water satisfies the partial requirement of water for college except for drinking water requirement over the year. The harvested rain water is used for gardening, vermi-compost unit, washing, and laboratory use. It has also been used in women's hostel for domestic use. Rain water is collected and stored during rainy season by department of Chemistry and Zoology for its use as distilled water for the laboratories.

College has taken various steps for water conservation.

College has constructed katta fencing all over the ground to control the excess drain of water from college ground which helps to percolate the water and increase the ground water level in college area. Rain water accumulating in ground is drained out with the help of excavation done in different locations of the ground which serves as a holding pond for rain water and then directed towards the main storage tank. This reduces the cost of filtering and settling processes with the help of chambers and drainages.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.1.7

Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**

c) Pedestrian friendly roads

- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

Green Practices

Use of public transport

The college motivate staff and students to use public transport. Ninety per cent of our students are using public transport. The staff and students using private vehicles have been counselled regarding the importance of the conservation of environment and is advised to use public transport or sharing of personal vehicles. Due to this effort, our students and staff have adopted sharing of private vehicles or car-pooling and is contributing their bit in lowering carbon emission.

Pedestrian Friendly roads

Vehicles are permitted only till the parking lot and are not allowed beyond that point making roads pedestrian friendly within the campus. Separate parking facilities are allotted for various types of vehicles. Further, our students and visitors are not allowed to park their vehicles on the road leading to the college building

Initiatives for minimising the use of papers:

Important announcements, for students, are done through the speakers. Our Administration is efficiently moving towards paperless office. Boards are used for displaying important information to students and staff. Many of our notices instructions, guidelines to the student regarding exams, scholarship, and various activities are communicated through public address system. Some of our activities are mailed directly on the e-mail ID of concerned faculty and especially all the activities of IQAC are paperless. The notices and activities are also shared by WhatsApp groups and other social media sources.

Efforts for plastic free campus:

College has conducted several awareness drives in the campus for minimising the use of plastics which has helped immensely in avoiding the usage of disposable plastics products within the campus. At present none of our students use plastic bags. Awareness of the use of banned use of plastics is also spreading to nearby villages.

Green Landscaping:

College has prepared master plan for future development of the campus. The campus development is done as per this development plan. The land scape of college campus has been prepared and ready. Campus and college ground are kept clean and neat regularly. Since last two years, special efforts have been taken for campus beautification. In the beginning, the removal of stones on the college ground was done by using JCB. Further, leveling of college ground with the help of Grader and Rollers was done. The college ground was filled with Murum to make it fit for sports.

Along the fencing of ground, nearly 110 trees are planted which includes bottle palm, Coconut, Neem, Bakul, Karanj, Gulmohar and various flowering plants like Shankasur, Musanda, Keshar, Fistula etc. Thirty potted trees along the sides of building give a scenic beauty to the campus and creates refreshing eco-friendly atmosphere.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.1.8

Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 1.94

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
10.70	0.17	00	00	00

File Description	Document
Green audit report	View Document
Details of expenditure on green initiatives and waste management during the last five years	View Document
Any additional information	View Document

7.1.9

Differently abled (Divyangjan) Friendliness Resources available in the institution:

- 1.Physical facilities**
- 2.Provision for lift**
- 3.Ramp / Rails**
- 4.Braille Software/facilities**
- 5.Rest Rooms**
- 6.Scribes for examination**
- 7.Special skill development for differently abled students**

8. Any other similar facility (Specify)

Response: D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document
Any additional information	View Document
link to photos and videos of facilities for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 6

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	00	01	01	03

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document
Any additional information	View Document

7.1.11

Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 6

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	01	02	02	01

File Description	Document
Report of the event	View Document
Any additional information	View Document

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal / Officials and support staff

Response: Yes

File Description	Document
Any additional information	View Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13

Display of core values in the institution and on its website

Response: Yes

File Description	Document
Any additional information	View Document
Provide URL of website that displays core values	View Document

7.1.14

The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document
Any additional information	View Document

7.1.15

The institution offers a course on Human Values and professional ethics

Response: Yes

File Description	Document
Any additional information	View Document
Provide link to Courses on Human Values and professional ethics on Institutional website	View Document

7.1.16

The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: No

File Description	Document
Any additional information	View Document
Provide URL of supporting documents to prove institution functions as per professional code	View Document

7.1.17

Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 12

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
03	04	02	02	01

File Description	Document
List of activities conducted for promotion of universal values	View Document
Any additional information	View Document

7.1.18

Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

Festivals, birth and death anniversaries of the great Indian personalities.

Independence and unity of India was hard earned. Many put their life at risk to achieve this freedom from the British and many have become martyrs. Our national heroes deserve our respect and salute. As citizens of this country we should keep their memories alive to realize the price paid for having the freedom which we all enjoy now. College has made best efforts to organise programs in memory of such national heroes, freedom fighters, revolutionaries and social reformers who made immense contribution towards India's freedom struggle.

College celebrate the birth (22nd September) and death anniversary (9th May) of our founder Padmashree Dr. Karmveer Bhaurao Patil. He was a revolutionary of his time and was also a social activist and an educator in Maharashtra, India. A strong advocate of mass education, he founded the Rayat education society which is the largest education society in Asia. Bhaurao played an important role in educating backward castes and low income people with the motto "earn and learn".

We celebrate birth (11th April) and Death (28th Jan) anniversary of Mahatma Jyotirao Govindrao Phule also known as Jotiba Phule who is a social activists, a thinker anti-caste social reformer and a writer for Maharashtra. His work extended to many fields including eradication of untouchability and the caste system, and women's emancipation.

We celebrate birth anniversary of Savitribai Phule in her memory as educationalist, a social reformer, anti-abortionist and poet. She is the first female teacher of India and along with her husband Jyotiba Phule she founded the first girls' school in Pune which was run by Indians at Bhidewada. Her contribution to the field of education and empowerment of women is immense.

We celebrate birth (14th April) and death (6th December) anniversary of Dr. Bhimrao Ambedkar. Dr Ambedkar popularity known as Babasaheb Ambedkar was an Indian Jurist, economist, politician and social reformer who inspired Dalit Bhuddhist movement and campaigned against social discrimination towards untouchables, while also supporting the right of woman and labour. He was the architect of the Constitution of India and the founding father of the Republic of India.

We celebrate birth and death anniversary of Veer Wajekar at 6th July and 15th February respectively. He was a mass leader who fought for the rights of Agri and Koli community. He was social reformer and educationist and pioneer in establishing a high school for education of downtrodden classes in the Phunde, Uran area.

College celebrate the birth and death anniversaries of our National Heroes such as social reformers and freedom fighters. Which includes Birth Anniversary programme of Mahatma Gandhi at 2nd October, Chhatrapati Shivaji Maharaj on 19th Feb, death anniversary programme of Laxmibai Bhaurao Patil on 17th March, and many more.

File Description	Document
Any additional information	View Document

7.1.19

The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions the last five years

Complete transparency

Our college acts as complete transparent institution of Rayat Shikshan Sanstha, Satara. We charge admission fees, exam fees, theory and practical examination fees and other fees as per the norms provided by University of Mumbai. Chart of admission fees, exam fees; practical and theory examination fees are displayed well in advance on university website as well as on our college website and notice board. Prospectus of our college admission contains detailed information about various facilities, courses, admission fees and other fees. We issue receipts of fees immediately after payment of fees and no extra fees or development funds are taken from students. Now forms are filled and college admissions are done through online application.

We have a purchase Committee in our college and we put the proposal of purchase in front of purchase committee. Advertisements are given in newspapers and tenders are called and quotations are asked to submit within timeframe. The quotations which are not submitted in given proper time are not considered. The committee make a comparative chart according to quotations obtained from various shops/ companies/sport shops/ contractors/builders. We also democratically discuss the issues related to purchase/work in College Development Committee (CDC) meeting and get the approval after the discussion and as per the norms. The proposal is then send to the Rayat Shikshan Sanstha, Satara office, the top management for written approval. After these procedures we start work of purchasing or constructing the building. We have our own audit department of Rayat Shikshan Sanstha, Satara which

make micro audit of each activity and give audit note for corrections.

In emergency, if college has any problem Hon. Principal has the right to take up purchase decision by taking emergency meeting of purchase committee. We purchase our sport equipments required for gymkhana as well as journals for F. Y., S.Y., T.Y. science courses such as Botany, Zoology, Physics and Chemistry from Rayat Shikshan Sanstha's "Rayat Seva Co-operative store located in Satara".

Due to democratic way of decision making through Purchase Committee, approval of College Development Committee and written sanction from top management, our transactions are very transparent which always take institute towards progress.

File Description	Document
Any additional information	View Document

7.2 Best Practices

7.2.1

Describe at least two institutional best practices (as per NAAC Format)

Response:

I. Best Practice

1. Title: Promoting Holistic Health and wellbeing of students

2. The Context:

Our college is located in rural area; the people from this region believe more in superstitions and do not give adequate care of health and wellbeing. Most of the students admitted to our college are first generation learners of higher education in their family. Most of our students belong to Aagri or Koli community which belong to other backward classes. Area is also socio economically weak. People are not aware of the necessity of taking care of basic health to avoid further problems in life. Hence there is a need to bring medical awareness among the students about health by conducting the health camps, blood checkup camps and arranging lectures. .

3. Objectives of the practice

Objectives for promoting health and wellbeing to attain holistic health is to achieve interconnectedness and balance and address the health and wellbeing of whole person and acknowledges the interrelationship between the individual, the environment, and the world around us. Rather than focusing on disease, the emphasis is on wellness and ease, largely through prevention. It is a system of preventive care that takes into account the whole individual, one's own responsibility of one's well-being, and the total influences-social, psychological, environmental-that affect health, including nutrition, exercise, and mental relaxation.

4. The Practice

The health and wellbeing of the students is promoted by a variety of activities during the last five years.

The college realized the need for health education to improve the health and wellbeing of students. Regular counseling was given to create awareness about health, to reduce health risk behaviors, to promote healthy life style and improve quality of health.

Health camps were done to provide check-up and educate students about their health. NSS of the college in collaboration with PS Pathological Laboratory Mohapada, Rasayani arranges blood checkup camp every year. Medical practitioners give medical reports to the students along with counseling for better diet and if needed medications are prescribed to promote health. It was noted over and again that these camps were successful in improving the health of the students.

Yoga and meditation room is available for the benefit of students and the staff. College conducted lectures related to yoga and health. Dr. G. T. Sangale, the principal of the college delivered a lecture on **Food and Nutrition**. Awareness was generated about **organic cultivation** too.

Awareness was generated to promote health and prevent disease and disability. Measures were taken to improve their knowledge attitude skills and behavior to enable students to identify their health needs and problems. A very successful **international conference on Wholistic Health and Wellbeing** was conducted by the college which saw 21 participants from various parts of the world. Conference underlined the importance of health and generated much interest and discussion among the students and general public. The presenters looked into various aspects of health and exhorted the students to go for preventive practices to have good health, to monitor their health and solve basic health problems and to build and maintain normal health rather than treating the diseases once they fall sick.

5. Obstacles faced if any and strategies adopted to overcome them:

Blood checkup of each and every student is difficult due to lack of availability of resources. College was

able to rope in volunteers to help in blood checkup and also found The Laboratory to donate a part of what is needed.

Most of the students are taking part in program but some of them are not much aware about their health status. Health talks and international conference was conducted to generate awareness. Need more health awareness programs.

Some students may not follow up on diet and medication due to their financial condition and ignorance and lack of awareness of parents. Community wide initiatives are needed to bring awareness among the general public about having good health and how to promote good health.

6. Impact of the practice

Evidences of success:

- It was found that student who followed the given health instruction and dietary plan had their health improved.
- Low hemoglobin, a problem found in most girls students was corrected by diets, medications and precautionary steps.
- Awareness about their blood group is helpful to students in emergency situations for themselves and also when needed to donate blood to save other people's lives.
- Successful in creating awareness about importance of health.
- The health and blood checkup helps student in maintaining a healthy life.
- The programs were successful in making them think about their part in having a good health and the necessity to keep away from risky behaviors

1. Resources required

Blood checkup of each and every student is difficult due to lack of availability of resources. Adequate finance can help cover all the students in conducting blood checkup and also to provide follow up treatments where ever necessary. More finances are required to conduct more talks/seminars/conference to promote adequate health and wellbeing.

II. Best practice

1. Title: Developing Reading Habit among students

2. The Context:

Our college is situated in a very rural area; the people from this region are not much educated. Most of the students admitted to our college are first generation learners of higher education from their family. They do not really understand the need for developing a reading habit. Backwardness in education along with the problems associated with technology and cell phone use really restrict the habit of reading. Most of our students belong to Aagri or Koli community which belongs to other backward classes. Area is also socio economically weak.

3. Objectives of the practice

Extensive reading is a prerequisite for language development. Benefits include faster reading skills, greater and better vocabulary, which leads to better speech. The more they read the better their understanding. They have better understanding when they hear someone talk. .Extensive reading increases their motivation to read more, and it improves their character and develops more empathy boost their self-esteem.

4. The Practice

“Best Reader” Award is given to the student who does maximum reading in an academic year. The award is initiated to develop a love for reading. The socio economic and educational background along with adverse technological impact (Cell phone use rather than reading) prevents them from developing book reading habit. Research has repeatedly shown that motivation to read decreases with age, especially if students’ attitudes towards reading become less positive. If children do not enjoy reading when they are young, then they are unlikely to do so when they get older. Hence the best reader program was initiated to attract the young person to read.

Award Criteria:

1. The Reading Participation Award Program is open to all students registered with the College Library.
2. The Award Program runs from July 1st to Jan 31st each year. Books or items must be read within this time period.
3. Participants must register each item they read by filling in an entry form available in the Library.
4. Reading materials may include books or articles in magazines or newspapers.
7. While the total number of books read is not the main criteria, participants are encouraged to submit entries regularly throughout the academic year. Reading progress and an interest in reading are what will be looking for.

6. Participants are encouraged to read a variety of materials, such as different genres of fiction (e.g. horror, adventure, science fiction, mystery, westerns, etc.) and different types of non-fiction (e.g. textbooks, magazines, biographies, or other information reading).

5. Obstacles faced if any and strategies adopted to overcome them:

Obstacles were lack of enough number of copies of certain books so that it is available to each student. Another obstacle is the lack of adequate space in the reading room to meet the needs of all students.

Efforts are on to improve the availability of books and to increase the reading space.

6. Impact of the practice

Evidences of success:

It is observed that more number of students starts to spend time in library.

The students spend more time in reading.

The activity promotes reading as a lifelong activity for both educational and recreational reasons.

Improved Knowledge

Better results

Better vocabulary

Better understanding

Better character development and overall personality development.

7. Resources required

Adequate finance is required to develop wide variety of collection in the library. More finances are required to have a spacious library.

8. About the Institution

- i. Name of the Institution: Veer Wajekar Arts, Science and Commerce College, Phunde
- ii. Year of Accreditation: 2011
- iii. Address: Mahalan Vibhag, Phunde, Tal Uran, Dist: Raigad, Navi Mumbai 400702
- iv. Grade awarded by NAAC: B
- v. E-Mail: office_phunde@yahoo.com
- vi. Contact person for further details: Principal
- Vii. Website: <http://veerwajekarasc.in/>

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

7.3 Institutional Distinctiveness

7.3.1

Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

Performance of the institution in area of sports:

Performance of the institution in area of sports is distinctive to its vision, priority and thrust. Institute thrives to its best to provide all essentials to develop sports person as its commitment.

Sports and games are very beneficial to all as it teaches punctuality, patience, discipline team work and dedication. It is useful in building confidence; it helps in maintaining active and healthy life. It protects from various diseases arthritis, obesity heart problems, diabetes, etc. It teaches us to go ahead by removing our weaknesses also it decreases the anxiety and anger. It makes us physically fit and mentally comfort so that we can easily solve our problems and enjoy healthy peaceful life. Sports teaches us to bare loosing and try again to for improvement till we succeed. Sports also teaches us the share win. Sports inculcates the moral life value to work in team and share individual responsibility.

College provides comprehensive facilities and support for sports activities. The Sport students have brought laurels to the college through its achievements over the years since the inception of the college.

With a firm belief in the importance of extra-curricular activities in the curricular enrichment and

character formation, our staffs are keen to encourage such endeavours by the students and provide ample assistance and motivation.

The College is located in hilly, Coastal and Backward region of Raigad District in Uran Tehsil. Even though our students are belonging to rural illiterate family, from economically and socially from other backward class, first generation learners in higher education, the physical and mental strength of our college students are quite good having an urge to struggle, work hard to learn and acquire knowledge. That's why the students from our college are able to show better performance in physical activities in means of sports. With the help of proper guidance, proper training and all the moral support and facilities they are easily able to give extreme performance in various sports activities. With a firm belief in the importance of extra-curricular activities in the curricular enrichment and character formation, our staff are keen to encourage such endeavours by the students and provide ample assistance and motivation.

For Social reformation among students and community, the Institution have initiated and successfully implemented sports oriented courses. College developed gymkhana, and well maintained college play ground with lush green tree plantation all around the ground to provide a very pleasant atmosphere to the sports persons.

Gymnasium is housed in the science building at ground floor in the campus.

A) The Indoor Gymnasium is well equipped with- 16 station Multi Gym, Cross Over Pullies, Steel Dumbbells with Rack, Trademill Heavy Duty and Abdominal Board. All purchased under the financial assistance from UGC under XI Plan. This facility is used by all sports persons to maintain their physique and increase their stamina along with regular students. In gymkhana alumni sports persons come whenever they have free time for coaching the sports students to use various facilities available in gymnasium as per their events. This cooperation of alumni is honorary.

B) Indoor Games facilities: Carom and Chess

C) Outdoor facilities include Ground for Kabaddi, Cricket, football and Athletics and Long Jump, Short Put and javelin throw. College sports ground is well spacious with 200 mts. running track. Sports persons and runners use this running track for their daily practice regularly which have boosted them to grab many prizes at various sports competition organised at different levels like International, National, State, University, Zonal, and local level sports. It is worthwhile to mention Alumni sports persons spare their valuable time to coach and guide and build confidence amongst sports students.

College extends its full cooperation and all possible financial support to the sports persons has stimulated the sports students take advantage of the facility and promote the students in higher level sports events and our students have also shown best performance to achieve the medals. The brief consolidated description of achievement of medals at various levels sports competition in last five years is given bellow in following table. This information sports person winning prizes with their certificates is also available on college website.

Achievements of students in higher level sports events

Sports Performance of the College in last five years

Sr No	Sports	2017-	2016-2017	2015-2016	2014-2015	2013-2014
-------	--------	-------	-----------	-----------	-----------	-----------

	Performance	2018				
1.	International	01	01	--	01	01
2.	National	--	--	--	01	06
3.	State	01	03	01	01	04
4.	University		--	01	05	07
5.	District	02	--	03	--	--

Our students have excelled their performances continuously in the sports events like running, Marathon, Kabaddi, Karate, Javelin throw, Cricket, Kick boxing, Belt Wrestling, Mass Wrestling, 4x400m. Relay, 4x100m. Relay

Due to the facilities and all the essential support provided by the college and the college development committee to the sports students, these students not only actively participate in sports competition at various levels and win the medals/awards adding glory to the institute, but their performances in sports have also helped them to get them to be employed in Government jobs. Due to appreciable performance in sports the number of sports students of our college got government jobs in various fields in last five years. A couple of them are Sunny Bhargav Patil got a job on the basis of his performance in sports in railway by western railway recruitment boards, Vadodara as operator in traffic division and Neelam Maruti Kadam got a job on the basis of his performance in sports in railway by western railway recruitment boards, Badodara as a Junior Clerk at Churchgate.

With the consistency of remarkable achievements to its credit over the last 5 years, the college has steadily maintained its impression in the inter-collegiate Athlet meet under the University of Mumbai, and laudable position in the inter-zone competitions. Many sports events competitions are conducted during annual sports competitions and prize winners are felicitated during Annual Day Celebration to maintain sports culture amongst the students.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

5. CONCLUSION

Additional Information :

In order to provide quality education to students college has prepared action plan considering following features:

- Proposal sent to University of Mumbai for M.Sc. Organic Chemistry.
- Proposal to be prepared and send to University for Laboratory recognition.
- Set up of Language laboratory, Commerce laboratory, etc.
- Campus beautification by landscaping.
- Set up of ICT enabled smart classrooms.
- Construction of running track around play ground.

Concluding Remarks :

Veer Wajekar ASC College, Phunde trying to provide quality education to project affected students by moulting itself step by step. Almost all the recommendations given by NAAC peer team after reaccreditation has been accomplished. To nourish future citizens in right direction, we all emphasize on inculcating self-discipline, national integrity, dignity for work, commitment to social responsibilities, value based character, respect for all, etc constantly. Cordial relationship among the college & different stakeholders helps us to be one step ahead in the best interest of the students.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.2	<p>Number of certificate/diploma program introduced during the last five years</p> <p>1.1.2.1. Number of certificate/diploma programs introduced year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>12</td> <td>01</td> <td>02</td> <td>01</td> <td>03</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>00</td> <td>00</td> <td>00</td> <td>00</td> <td>00</td> </tr> </tbody> </table> <p>Remark : As per the HEI statement in the dialogue box "The UGC has approved 1. Functional English, 2. Foundation Course in Human Rights and 3. Commercial Coastal Fishery and Marketing to be introduced as ADD ON Courses." These, thus, are Add-on and Vocational courses enhancing the skills of the students. Foundation Course in Human right Education has been included in the HEI list of VET in 1.3.2 and so are Soft Skills. As per the HEI the course Commercial Coastal Fishery is offered as an Add-on course.</p>	2017-18	2016-17	2015-16	2014-15	2013-14	12	01	02	01	03	2017-18	2016-17	2015-16	2014-15	2013-14	00	00	00	00	00
2017-18	2016-17	2015-16	2014-15	2013-14																	
12	01	02	01	03																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
00	00	00	00	00																	
1.1.3	<p>Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years</p> <p>1.1.3.1. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>11</td> <td>05</td> <td>02</td> <td>03</td> <td>02</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>00</td> <td>00</td> <td>00</td> <td>00</td> <td>02</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	11	05	02	03	02	2017-18	2016-17	2015-16	2014-15	2013-14	00	00	00	00	02
2017-18	2016-17	2015-16	2014-15	2013-14																	
11	05	02	03	02																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
00	00	00	00	02																	
1.2.1	<p>Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years</p> <p>1.2.1.1. How many new courses are introduced within the last five years</p> <p>Answer before DVV Verification : 1</p> <p>Answer after DVV Verification: 14</p>																				

Remark : The HEI has indicated 07 courses distributed between MCom I and II. In four semesters these would be doubled to 14.

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

1.3.2.1. Number of value-added courses imparting transferable and life skills offered during the last five years

Answer before DVV Verification : 9

Answer after DVV Verification: 09

1.3.3 Percentage of students undertaking field projects / internships

1.3.3.1. Number of students undertaking field projects or internships

Answer before DVV Verification : 402

Answer after DVV Verification: 01

Remark : The HEI statement in response dialogue box mentions "" None of our students have participated any field projects/internships during the current year.". In the light of this statement the HEI Number of students undertaking field projects or internships in the current year is 00. Data 01 is input to circumvent the ICT issue.

2.1.2 Average Enrollment percentage

(Average of last five years)

2.1.2.1. Number of students admitted year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1511	1450	1329	1500	1288

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
706	717	641	716	579

2.1.2.2. Number of sanctioned seats year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
2100	2040	1980	1980	1980

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
840	840	732	744	720

2.1.3	<p>Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years</p> <p>2.1.3.1. Number of actual students admitted from the reserved categories year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 389 1046 524"> <tr> <td>2017-18</td> <td>2016-17</td> <td>2015-16</td> <td>2014-15</td> <td>2013-14</td> </tr> <tr> <td>1364</td> <td>1305</td> <td>1196</td> <td>1352</td> <td>1169</td> </tr> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 602 1046 736"> <tr> <td>2017-18</td> <td>2016-17</td> <td>2015-16</td> <td>2014-15</td> <td>2013-14</td> </tr> <tr> <td>420</td> <td>420</td> <td>336</td> <td>372</td> <td>360</td> </tr> </table> <p>Remark : The Number of actual students admitted from the reserved categories cannot be more than the Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise.</p>	2017-18	2016-17	2015-16	2014-15	2013-14	1364	1305	1196	1352	1169	2017-18	2016-17	2015-16	2014-15	2013-14	420	420	336	372	360
2017-18	2016-17	2015-16	2014-15	2013-14																	
1364	1305	1196	1352	1169																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
420	420	336	372	360																	
2.3.2	<p>Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.</p> <p>2.3.2.1. Number of teachers using ICT</p> <p>Answer before DVV Verification : 23</p> <p>Answer after DVV Verification: 22</p>																				
2.3.3	<p>Ratio of students to mentor for academic and stress related issues</p> <p>2.3.3.1. Number of mentors</p> <p>Answer before DVV Verification : 39</p> <p>Answer after DVV Verification: 22</p>																				
2.4.2	<p>Average percentage of full time teachers with Ph.D. during the last five years</p> <p>2.4.2.1. Number of full time teachers with Ph.D. year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 1572 1046 1706"> <tr> <td>2017-18</td> <td>2016-17</td> <td>2015-16</td> <td>2014-15</td> <td>2013-14</td> </tr> <tr> <td>15</td> <td>12</td> <td>12</td> <td>11</td> <td>14</td> </tr> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 1785 1046 1919"> <tr> <td>2017-18</td> <td>2016-17</td> <td>2015-16</td> <td>2014-15</td> <td>2013-14</td> </tr> <tr> <td>15</td> <td>12</td> <td>12</td> <td>11</td> <td>14</td> </tr> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	15	12	12	11	14	2017-18	2016-17	2015-16	2014-15	2013-14	15	12	12	11	14
2017-18	2016-17	2015-16	2014-15	2013-14																	
15	12	12	11	14																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
15	12	12	11	14																	
2.4.3	<p>Teaching experience per full time teacher in number of years</p> <p>2.4.3.1. Total experience of full-time teachers</p>																				

Answer before DVV Verification : 19.04 years
Answer after DVV Verification: 470 years

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

2.4.4.1. Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
04	03	03	03	03

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	01	00	00

Remark : Almost all the attachments are about appoint by the university as examiner/paper setter. The HEI has included recognition for PhD also as an award. There are letters requesting to be on the staff selection pane interview. Only letter of confirmation of Dr Pawar as Reviewer for a paper in International Journal of Ecology and Ecosolution in Dec 2015 has been considered. The other claims are not elible as awards, recognition, fellowships at State, National, International level from Government, recognised bodies.

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

3.1.1.1. Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
.60	.26	1.18	16.55	16.30

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0.560	0.26	1.18	16.55	08.51

Remark : The HEI has included grants of 2011 and 2012-13. Second year amount in respect of 2012-13 research project considered along with First year grant of the new project sanctioned. (Rs 25000 + Rs 7.36+Rs 90000=Rs 8.51 Lac)

3.1.3 Number of research projects per teacher funded, by government and non-government agencies,

during the last five year

3.1.3.1. Number of research projects funded by government and non-government agencies during the last five years

Answer before DVV Verification : 22

Answer after DVV Verification: 17

3.1.3.2. Number of full time teachers worked in the institution during the last 5 years

Answer before DVV Verification : 130

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

3.3.3.1. How many Ph.Ds awarded within last five years

Answer before DVV Verification : 6

Answer after DVV Verification: 00

3.3.3.2. Number of teachers recognized as guides during the last five years

Answer before DVV Verification : 5

Answer after DVV Verification: 04

Remark : As per the HEI data with 3.1.2 and the data with this Metric in response. None of the guides Dr. Barbole Anil Nagnath Dr. Lawrence Madhusudan Devdas Dr. Pawar Dattatrya Vithoba Dr. Patil Vishwanath Raghunath Dr. Patil Shivaji Vishnu Dr. Murumkar Dattatrya have ever been on the faculty list of the college, at least not for the five years of validation period.

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

3.3.4.1. Number of research papers in the Journals notified on UGC website during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
12	06	16	11	06

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

Remark : The HEI was advised that it had not provided a single valid ugc link. The HEI also requested to paste the link of UGC approved list of journals available in this link: <https://www.ugc.ac.in/journallist> like https://www.ugc.ac.in/journallist/ugc_admin_journal_report.aspx?eid=Mjc2MDk= for each publication . The HEI was to confirm that none of these journals are on the HEI reject list ref https://www.ugc.ac.in/journallist/Removed_Journals.pdf The HEI was also advised to attach data only in NAAC prescribed format for the Metric as an Excel file. However the HEI has not complied with any of the requests In the absence of ugc link no validation of the published papers is possible.

3.3.5 Number of books and chapters in edited volumes/books published and papers in

national/international conference proceedings per teacher during the last five years

3.3.5.1. Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
00	12	02	06	06

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
00	04	02	04	04

Remark : In the initial data with the SSR, the HEI had provided a large amount of incomplete entries with essential data missing in a large number of these. The author's name or journal or even (in some cases) even the title of the paper was missing. The DVV had partially cleaned the HEI data with benefit of doubt in favour of the HEI for all incomplete entries as stated above. The HEI was requested to provide ISBN/ISSN number, details of the book incl publisher, Title of the paper, the Date and the conference details. The HEI was also requested to attach data only in NAAC prescribed format for the Metric as an Excel file. However none of these has been done. The HEI's benefit of doubt has been put on hold.

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
10	12	20	10	08

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
06	06	09	02	04

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

3.4.4.1. Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
850	1450	1329	1500	850

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

3.5.2.1. Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
02	01	00	00	00

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
00	01	00	00	00

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

4.1.4.1. Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
154.56	16.72	148.33	89.40	61.28

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
15.6	16.72	48.33	89.40	61.28

Remark : The HEI was requested to reconcile and Provide a consolidated audited income/ expenditure highlighting specific expenditure for infrastructure augmentation excluding salary component excluding salary. The certificate was to be duly certified by the CA and counter signed by the principal. However the HEI has loaded all sort of details EXCEPT the required data. The attached

data consists of images of various financial details but not of Infra structure. The FY of the balance sheets is not clearly marked. The images are light and not decipherable. Best effort has been made to accommodate and recalculate values to the HEI advantage.

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

4.2.4.1. Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
4.58	5.82	4.75	5.20	3.01

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
2.17	3.48	2.25	2.58	0.79

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

Answer before DVV Verification : 20-35 MBPS

Answer After DVV Verification: 5-20 MBPS

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Answer before DVV Verification : Yes

Answer After DVV Verification: No

Remark : The HEI has not provided any documents or data in support of its claim. The ICT rooms do not have projection screens. There is no e-content of any recording on the HEI website.

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

4.4.1.1. Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
21.70	24.80	22.36	12.40	16.90

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
00.83	15.86	20.76	17.1	23.79

Remark : The HEI was requested to provide proof of the expenditure by the means of audited

expenditure income statements for FY 13-18. These were to be signed by the CA of the college and countersigned by the principal. The HEI was also requested to provide income/ expenditure or a statement of expenditure with salaries highlighted and signed by the CA and countersigned by the principal of the college. However the HEI has highlighted expenditures for infrastructure, books and others rather than the required heads.

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

5.1.2.1. Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
264	302	277	293	285

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
235	302	277	293	285

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

Answer before DVV Verification : B. Any 6 of the above

Answer After DVV Verification: C. Any 5 of the above

Remark : The HEI was advised to provide these on the Institutional website and provide only specific link to the website for each program/ scheme mentioned in the Metric. The HEI website has no mention of the capability enhancement and development schemes. Page <http://veerwajekarasc.in/wp-content/> does not exist on the website of the HEI. The link in the attached data opens a temporary page. however based on the temporary attachment links the

validation of 05 has been possible.

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

5.1.4.1. Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
380	142	181	143	277

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
250	142	181	143	277

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

5.1.5.1. Number of students attending VET year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
67	71	72	86	56

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
98	12	57	00	41

Remark : As per the HEI data attached with Metric 1.3.2 in response.

5.2.1 Average percentage of placement of outgoing students during the last five years

5.2.1.1. Number of outgoing students placed year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
401	308	349	349	356

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
101	108	149	149	156

<p>5.3.1</p>	<p>Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.</p> <p>5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 427 1046 562"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>04</td> <td>04</td> <td>03</td> <td>06</td> <td>19</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 640 1046 775"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>02</td> <td>01</td> <td>01</td> <td>04</td> </tr> </tbody> </table> <p>Remark : The HEI has claimed multiple counts of achievements of a sports person in the same year multiple times E.g. Chaavan Sagar in Goshin Individual Kata. For Example Mahatre in 2013-14 has won a number of events bot the count of the students remains 01 only. In addition the pdf contains multiple copies of the same certificate. The HEI has again included large number of local or inter college/ university level awards as state awards. There are large number of claims of participation which as informed earlier are not eligible. Mahatre, Saurav Chavan, Krinda TCS, Maharashtra Amateur Athletics and Marathwada State Inter-University considered.</p>	2017-18	2016-17	2015-16	2014-15	2013-14	04	04	03	06	19	2017-18	2016-17	2015-16	2014-15	2013-14	01	02	01	01	04
2017-18	2016-17	2015-16	2014-15	2013-14																	
04	04	03	06	19																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
01	02	01	01	04																	
<p>5.3.3</p>	<p>Average number of sports and cultural activities/ competitions organised at the institution level per year</p> <p>5.3.3.1. Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1373 1046 1507"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>14</td> <td>14</td> <td>14</td> <td>14</td> <td>14</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1585 1046 1720"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>05</td> <td>05</td> <td>05</td> <td>04</td> <td>04</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	14	14	14	14	14	2017-18	2016-17	2015-16	2014-15	2013-14	05	05	05	04	04
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05	05	05	04	04																	
<p>6.2.3</p>	<p>Implementation of e-governance in areas of operation</p> <ol style="list-style-type: none"> 1. Planning and Development 2. Administration 3. Finance and Accounts 4. Student Admission and Support 5. Examination 																				

	<p>Answer before DVV Verification : B. Any 4 of the above Answer After DVV Verification: D. Any 2 of the above</p>																				
6.3.2	<p>Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years</p> <p>6.3.2.1. Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>12</td> <td>05</td> <td>08</td> <td>13</td> <td>10</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>09</td> <td>05</td> <td>06</td> <td>13</td> <td>10</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	12	05	08	13	10	2017-18	2016-17	2015-16	2014-15	2013-14	09	05	06	13	10
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12	05	08	13	10																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
09	05	06	13	10																	
6.3.3	<p>Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years</p> <p>6.3.3.1. Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>03</td> <td>01</td> <td>01</td> <td>00</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>03</td> <td>01</td> <td>01</td> <td>00</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	01	03	01	01	00	2017-18	2016-17	2015-16	2014-15	2013-14	01	03	01	01	00
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01	03	01	01	00																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
01	03	01	01	00																	
6.3.4	<p>Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years</p> <p>6.3.4.1. Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>01</td> <td>04</td> <td>04</td> <td>02</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>01</td> <td>04</td> <td>04</td> <td>02</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	01	01	04	04	02	2017-18	2016-17	2015-16	2014-15	2013-14	01	01	04	04	02
2017-18	2016-17	2015-16	2014-15	2013-14																	
01	01	04	04	02																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
01	01	04	04	02																	

01	01	03	05	02
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6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

6.4.2.1. Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
0.45	00	11.70	00	00

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0.00	00	0.00	00	00

Remark : The HEI has not provided the advised documents with the response.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

6.5.3.1. Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
05	05	09	04	07

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
04	05	07	03	05

Remark : Activities like 3. Purchase of new store wells or Repairing of Benches and stools for students are routine administrative activities and not specific. Similarly Blood check-up of girl students, Blood donation have been covered under 3.4.3. Meetings of the committees already in existence and other administrative bodies does not form quality initiative.

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action

3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

Answer before DVV Verification : A. Any 4 of the above

Answer After DVV Verification: B. Any 3 of the above

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
11	07	04	05	05

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
02	01	01	01	03

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

7.1.8.1. Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
23.8746	46.24809	23.48261	19.77982	24.73574

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
10.70	0.17	00	00	00

Remark : As per the HEI data attached with the Metric in response.

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities

5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

Answer before DVV Verification : C. At least 4 of the above

Answer After DVV Verification: D. At least 2 of the above

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years
7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
07	05	05	03	02

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
01	00	01	01	03

Remark : The HEI data is totally different to the initial data with the SSR. As per the HEI reports and photographs attached. 2013-14 Visit to PeerWaadi Coast for environment protection, Fish market and Deepak Fertilizers. 2014-15 Pratap Organics and 2017-18 BPCL.

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
07	03	03	02	04

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
00	01	02	02	01

Remark : As per the reports and the photographs attached with the Metric in response. the following have not been considered. 1 Activity of 12 Aug 2018 as the same is in 2018-19. 2. Sweets distribution as this falls under 7.1.17 where it is considered.

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Answer before DVV Verification : Yes

Answer After DVV Verification: No

Remark : The HEI was advised to ensure that the Professional code prescribed by the statutory body (AICTE/ugc and the University) is available in Web link of the HEI website. The HEI was also requested to attached any Professional code prescribed by the statutory bodies in Web link of the HEI website. However the same has not been complied with. The link provided is not a stable and statutory link but a hidden special for NAAC. The link is not visible on the website whereas it required to be prominent. This will be off the HEI website.

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

7.1.17.1. Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
04	07	03	03	01

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
03	04	02	02	01

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	Number of courses offered by the institution across all programs during the last five years Answer before DVV Verification : 371 Answer after DVV Verification : 295																				
2.2	Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years Answer before DVV Verification: <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>1364</td> <td>1305</td> <td>1196</td> <td>1352</td> <td>1169</td> </tr> </tbody> </table> Answer After DVV Verification: <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>420</td> <td>420</td> <td>336</td> <td>372</td> <td>360</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	1364	1305	1196	1352	1169	2017-18	2016-17	2015-16	2014-15	2013-14	420	420	336	372	360
2017-18	2016-17	2015-16	2014-15	2013-14																	
1364	1305	1196	1352	1169																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
420	420	336	372	360																	
2.3	Number of outgoing / final year students year-wise during the last five years																				

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
401	308	349	349	356

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
371	343	349	349	356

3.1 Number of full time teachers year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
23	23	26	26	29

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
22	23	26	26	29

3.2 Number of sanctioned posts year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
38	38	38	38	38

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
37	37	37	37	37

4.1 Total number of classrooms and seminar halls

Answer before DVV Verification : 19

Answer after DVV Verification : 15

4.2 Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
2095396	2815834	1479177	1282297	1382055

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
111.92	104.37	124.32	132.71	109.25

4.3	Number of computers Answer before DVV Verification : 84 Answer after DVV Verification : 68
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